

To CIVIL SERVICE COMMISSION (CSC)
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC PQ must be in MS Excel format

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	TEACHER II	OSEC-DECSB-1CH2-390044-2017	12	29,166.00	BACHELOR OF ELEMENTARY EDUCATION (BEE) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		DIVISION OF CATANDUANES (KINDERGARTEN)
2	TEACHER II (TVL Track)	OSEC-DECSB-1CH2-390040-2017	12	29,166.00	BACHELOR'S DEGREE OR COMPLETION OF TECHNICAL-VOCATIONAL COURSE(S) IN THE AREA OF SPECIALIZATION	AT LEAST NC** II + TMC** APPROPRIATE TO THE SPECIALIZATION	6 MONTHS OF RELEVANT TEACHING OR 6 MONTHS OF INDUSTRIAL WORK EXPERIENCE	*APPLICANTS FOR A PERMANENT POSITION: RA 1080 (TEACHER); IF NOT RA 1080, THE APPLICANT MUST PASS THE LET WITHIN 24 MONTHS AFTER THE DATE OF FIRST HIRING. **APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED (ONLY TVL TRACK APPLICANTS) (ONLY TVL TRACK APPLICANTS)		SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 7, 2023.

1. Letter of Intent addressed to the Head of Office
2. Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet (if applicable), you may download the form at bit.ly/f212_PDS & bit.ly/WES_PDS
3. Photocopy of valid and updated PRC License/ID, if applicable;
4. Photocopy of Certificate of Eligibility/Rating, if applicable;
5. Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
6. Photocopy of Certificates of Training, if applicable;
7. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
8. Photocopy of latest appointment, if applicable;
9. Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
10. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C), you may download the form at bit.ly/Annex_C
11. Other documents but not limited to (Means of Verification (MOCVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning & Development relearned from the date of last issuance of appointment.
12. For more details, please contact 09859064671 or email us thru personalsection.csd@deped.gov.ph

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

MARICHELLE B. LLAVE
Administrative Officer IV
DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes
personalsection.csd@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

To: CIVIL SERVICE COMMISSION (CSC)

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

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MARICHELLE B. LLAVE
Administrative Officer IV
October 19, 2023

No.	Position Title (Parenteral Title, if applicable)	Plantilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-390186-2010	20	57,347.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION, OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS + 6 UNITS OF MANAGEMENT	40 HOURS OF RELEVANT TRAINING	1 YR. AS PRINCIPAL	RA1080 (TEACHER)		VGA RURAL DEVELOPMENT HIGH SCHOOL
2	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390341-2010	19	51,357.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION, OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	40 HOURS OF RELEVANT TRAINING	HEAD TEACHER FOR 1 YEAR, OR TEACHER-IN-CHARGE FOR 2 YEARS, OR MASTER TEACHER FOR 2 YEARS, OR TEACHER FOR 5 YEARS	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
3	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390344-2010	19	51,357.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION, OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	40 HOURS OF RELEVANT TRAINING	HEAD TEACHER FOR 1 YEAR, OR TEACHER-IN-CHARGE FOR 2 YEARS, OR MASTER TEACHER FOR 2 YEARS, OR TEACHER FOR 5 YEARS	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
4	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390341-2010	19	51,357.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION, OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	40 HOURS OF RELEVANT TRAINING	HEAD TEACHER FOR 1 YEAR, OR TEACHER-IN-CHARGE FOR 2 YEARS, OR MASTER TEACHER FOR 2 YEARS, OR TEACHER FOR 5 YEARS	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 9, 2023.

- Letter of Intent addressed to the Head of Office
- Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet (if applicable), you may download the form at bit.ly/F212_PDS & bit.ly/WES_PDS
- Photocopy of valid and updated PRC License/ID, if applicable;
- Photocopy of Certificate of Eligibility/Rating, if applicable;
- Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
- Photocopy of Certificate of Training, if applicable;
- Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- Photocopy of latest appointment, if applicable;
- Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
- Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C), you may download the form at bit.ly/Annex_C
- Other documents but not limited to Means of Verification (MOV's) showing Outstanding Accomplishments, Application of Education, and Application of Learning & Development rectorred from the date of last issuance of appointment.
- For more details, please contact 09858064971 or email us thru personnelsection.ctd@deped.gov.ph

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 Administrative Officer IV
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