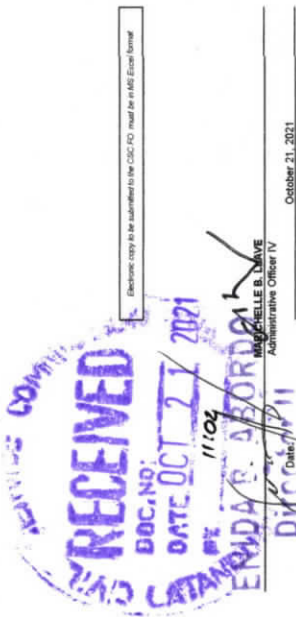


Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:



Electronic copy to be submitted to the CSC FOI must be in MS Excel format

October 21, 2021

MARGHELLE B. LEAVE  
Administrative Officer IV

No.	Position Title (Parent/child Title, if applicable)	Position Item No.	Salary/Job/ Pay Grade	Monthly Salary	Qualification Standards			Place of Assignment
					Education	Training	Experience	
1	TEACHER II	OSEC-DECSB-TCH2-395475-1998	12	26,052.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	DIVISION OF CATANDUANES (ELEMENTARY)
2	TEACHER II	OSEC-DECSB-TCH2-390196-2009	12	26,052.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	DIVISION OF CATANDUANES (ELEMENTARY)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 31, 2021.

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Performance rating for the last 3 years signed by the immediate head.
4. Updated Service Record;
5. List approved appointment;
6. Photocopy of certificate of eligibility/rating/license;
7. Photocopy of Transcript of Records;
8. Certificate of relevant trainings/seminars attended; and
9. Other documents relevant to the position applied for;
10. For more details, please contact 0929138325

QUALIFIED APPLICANTS are advised to hand in or send through courier/airmail their application to:

**SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
OIC - Office of the Schools Division Superintendent  
DepEd - SDO Catanduanes, San Roque, Vins. Catanduanes  
[accountantiaction.cd@deped.gov.ph](mailto:accountantiaction.cd@deped.gov.ph)

The agency upholds Equal Employment Opportunity Principle. "That this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, parenthood and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERAINED.