

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the DEPARTMENT OF EDUCATION in the CSC website:

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Request for Publication of Vacant Positions

November 23, 2021

MARCELLE B. LLAVE  
Administrative Officer IV

No.	Position Title (Parent/Technical Title, if applicable)	Platilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Education	Qualification Standards			Eligibility	Completeness (if applicable)	Place of Assignment
						Training	Experience				
1	TEACHER I	OSEC-DECSB-TCH1-391267-2012	11	23,877.00	BACHELOR OF SCIENCE IN EDUCATION MAJOR IN EARLY CHILDHOOD EDUCATION OR BACHELORS DEGREE HOLDER WITH 18 UNITS IN EARLY CHILDHOOD EDUCATION	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (KINDERGARTEN)
2	TEACHER I	OSEC-DECSB-TCH1-390776-2012	11	23,877.00	BACHELOR OF SCIENCE IN EDUCATION MAJOR IN EARLY CHILDHOOD EDUCATION OR BACHELORS DEGREE HOLDER WITH 18 UNITS IN EARLY CHILDHOOD EDUCATION	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (KINDERGARTEN)
3	TEACHER I	OSEC-DECSB-TCH1-420074-1988	11	23,877.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE WITH 18 PROFESSIONAL UNITS IN EDUCATION	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
4	TEACHER II	OSEC-DECSB-TCH3-390464-1988	12	26,062.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
5	TEACHER III	OSEC-DECSB-TCH3-390491-2014	13	28,276.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
6	TEACHER III	OSEC-DECSB-TCH3-390516-2016	13	28,276.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
7	TEACHER III	OSEC-DECSB-TCH3-391227-2017	13	28,276.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
8	TEACHER III	OSEC-DECSB-TCH3-390548-2016	13	28,276.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
9	TEACHER III	OSEC-DECSB-TCH3-391198-2017	13	28,276.00	BACHELOR OF ELEMENTARY EDUCATION; OR BACHELORS DEGREE PLUS 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	NONE REQUIRED	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
10	HEAD TEACHER I	OSEC-DECSB-HTEACH1-390139-1988	14	30,795.00	BACHELORS DEGREE IN ELEMENTARY EDUCATION; OR BACHELORS DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	TEACHER-IN-CHARGE FOR 1 YEAR; OR TEACHER FOR 3 YEARS	TEACHER-IN-CHARGE FOR 1 YEAR; OR TEACHER FOR 3 YEARS	RA1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 3, 2021.

- Letter of Intent
- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph).
- Performance rating for the last 3 years signed by the immediate head.
- Valid and unexpired passport.
- Last and second appointment.
- Photocopy of certificate of eligibility/rating/tenure.
- Photocopy of Transcript of Records.
- Certificate of Relevant trainings/seminars attended, and
- Other document relevant to the position applied for.
- For more details, please contact 0229138325

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SUSAN S. COLLANO  
Assistant Schools Division Superintendent  
OIC - Office of the Schools Division Superintendent  
DivEd - SDO, Catanduanes, San Roque, Virago, Catanduanes  
[proposals@education.doe.gov.ph](mailto:proposals@education.doe.gov.ph)

This agency upholds Equal Employment Opportunity Principle, "that this shall be no discrimination in selection of employees on account of age, sex, color, religion, race, national origin, marital status, social status, income class, seniority and affiliation, political affiliation or other similar factors/personal circumstances and shall adhere to the principles of merit, fitness for the job and equal opportunity."