

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)



EVA S. LOLENTINO  
Administrative Officer V

Date: July 05, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	TEACHER III	OSEC-DECSB-TCH3-390586-2020	13	29,798.00	BACHELOR OF SECONDARY EDUCATION (BSED), OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		SAN ANDRES VOCATIONAL SCHOOL
2	TEACHER III	OSEC-DECSB-TCH3-394412-1998	13	29,798.00	BACHELOR OF SECONDARY EDUCATION (BSED), OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		SAN ANDRES VOCATIONAL SCHOOL
3	TEACHER II (ACADEMIC TRACK)	OSEC-DECSB-TCH2-390849-2017	12	27,608.00	BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT, OR ANY BACHELOR'S DEGREE PLUS AT LEAST 6 UNITS TOWARDS A MASTER'S IN RELEVANT STRAND/SUBJECT	NONE REQUIRED	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION, RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING; *APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED *PRACTITIONERS (PART TIME ONLY): NONE REQUIRED		SENIOR HIGH SCHOOL
4	TEACHER I (ACADEMIC TRACK)	OSEC-DECSB-TCH1-392173-2017	11	25,439.00	BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT, OR ANY BACHELOR'S DEGREE WITH AT LEAST 15 UNITS OF SPECIALIZATION IN THE RELEVANT STRAND/SUBJECT	NONE REQUIRED	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION, RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING; *APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED *PRACTITIONERS (PART TIME ONLY): NONE REQUIRED		SENIOR HIGH SCHOOL
5	TEACHER I (TVL TRACK)	OSEC-DECSB-TCH1-392120-2017	11	25,439.00	BACHELOR'S DEGREE, OR COMPLETION OF TECHNICAL-VOCATIONAL COURSE(S) IN THE AREA OF SPECIALIZATION	AT LEAST NC II *APPROPRIATE TO THE SPECIALIZATION	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION, RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING; *APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED *PRACTITIONERS (PART TIME ONLY): NONE REQUIRED		SENIOR HIGH SCHOOL
6	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-390225-2017	8	18,998.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)		OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
7	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-390213-2017	8	18,998.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)		OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
8	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-390210-2016	8	18,998.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)		SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 15, 2022.

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Performance rating for the last 3 years signed by the immediate head;
4. Updated Service Record;
5. Last approved appointment;
6. Photocopy of certificate of eligibility/rating/license;
7. Photocopy of Transcript of Records.
8. Certificate of Relevant trainings/seminars attended; and
9. Other document relevant to the position applied for.
10. For more details, please contact 09291383325

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**SUSAN S. COLLANO**  
Schools Division Superintendent  
DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes  
[personnelsection.ctd@deped.gov.ph](mailto:personnelsection.ctd@deped.gov.ph)

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.