

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

MARICHELLE B. LLAVE
Administrative Officer IV

Date: January 27, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390422-2010	19	48,313.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION	40 HOURS OF RELEVANT TRAINING	HT FOR 1 YEAR; OR TIC FOR 2 YEARS; OR MT FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA1080 (TEACHER)		CABCAB NATIONAL HIGH SCHOOL
2	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390412-2010	19	48,313.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION	40 HOURS OF RELEVANT TRAINING	HT FOR 1 YEAR; OR TIC FOR 2 YEARS; OR MT FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA1080 (TEACHER)		TABUGOC NATIONAL HIGH SCHOOL
3	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390417-2010	19	48,313.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION	40 HOURS OF RELEVANT TRAINING	HT FOR 1 YEAR; OR TIC FOR 2 YEARS; OR MT FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA1080 (TEACHER)		MAYNGAWAY NATIONAL HIGH SCHOOL
4	MASTER TEACHER I	OSEC-DECSB-MTCHR1-394148-1998	18	43,681.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE MAJOR; AND 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		PANDAN SCHOOL OF ARTS AND TRADES
5	TEACHER III	OSEC-DECSB-TCH3-390069-2010	13	28,276.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		BOTE INTEGRATED SCHOOL
6	TEACHER II	OSEC-DECSB-TCH2-392570-2017	12	26,052.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	1 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		BOTE INTEGRATED SCHOOL
7	TEACHER I	OSEC-DECSB-TCH1-390280-2005	11	23,877.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		BOTE INTEGRATED SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 06, 2021.

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Performance rating for the last 3 years signed by the immediate head;
4. Updated Service Record;
5. Last approved appointment;
6. Photocopy of certificate of eligibility/rating/license;
7. Photocopy of Transcript of Records;
8. Certificate of Relevant trainings/seminars attended; and
9. Other document relevant to the position applied for.
10. For more details, please contact 09291383325

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DANILO E. DESPI

Republic of the Philippines
DEPARTMENT OF EDUCATION
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To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

No.	Position Title (Paraphrased Title, if applicable)	Plausibility Item No.	Salary/ Job Pay Grade	Education	Training	Qualification Standards	Experience	Competency (if applicable)	Place of Assignment
1	EDUCATION PROGRAM SPECIALIST II	OSEC-DECSB-EPS2-390040-2014	16	BACHELORS DEGREE IN EDUCATION OR ITS EQUIVALENT	4 HOURS OF RELEVANT TRAINING	2 YEARS EXPERIENCE IN EDUCATION, RESEARCH, DEVELOPMENT, IMPLEMENTATION OR OTHER RELEVANT EXPERIENCE			SCHOOL GOVERNANCE AND OPERATIONS DIVISION
2	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-AOAS2-390206-2016	8	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR RELEVANT EXPERIENCE		CAREER SERVICE (SUB PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 6, 2021.

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
3. Copy of the last 3 years signed by the immediate head.
4. Updated Service Record
5. Last approved appointment.
6. Photocopy of certificate of eligibility/eligibility clearance.
7. Photocopy of certificate of fitness/fitness clearance.
8. Certificate of Relevant Training/Experiences attended and completed.
9. Other documents relevant to the position applied for.

Interested qualified applicants may see the office of the HRMO or please contact 0225-159-5325 for more details.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DANILO E. DESPI
Schools Division Superintendent
DepEd - SDO Calatagan, San Roque, Vique, Calatagan
personnel@education.doe.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

The agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, sex, race, color, religion, political affiliation, marital status, physical handicap, or other factors (personal characteristics which run counter to the principles of merit, fitness for the job and equal opportunity."



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