

DEPED

CS Form No. 9
Revised 2018

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)



MARICHELLE B. LLAVE
Administrative Officer IV

Date:

April 22, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SPECIAL SCIENCE TEACHER I	OSEC-DECSB-SPST1-390048-2017	13	29,798.00	BACHELOR'S DEGREE IN EDUCATION OR ITS EQUIVALENT WITH A MAJOR AND MINOR, OR BACHELOR'S DEGREE IN ARTS AND SCIENCES WITH AT LEAST TEN (10) UNITS IN PROFESSIONAL	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		SENIOR HIGH SCHOOL
2	SPECIAL SCIENCE TEACHER I	OSEC-DECSB-SPST1-390051-2017	13	29,798.00	BACHELOR'S DEGREE IN EDUCATION OR ITS EQUIVALENT WITH A MAJOR AND MINOR, OR BACHELOR'S DEGREE IN ARTS AND SCIENCES WITH AT LEAST TEN (10) UNITS IN PROFESSIONAL	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		SENIOR HIGH SCHOOL
3	TEACHER III	OSEC-DECSB-TCH3-390493-2018	13	29,798.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
4	TEACHER III	OSEC-DECSB-TCH3-397086-1998	13	29,798.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		BARAS RURAL DEVELOPMENT HIGH SCHOOL
5	TEACHER III	OSEC-DECSB-TCH3-390087-2009	13	29,798.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA1080 (TEACHER)		PANGANIBAN NATIONAL HIGH SCHOOL
6	TEACHER III (ACADEMIC TRACK)	OSEC-DECSB-TCH3-390061-2017	13	29,798.00	BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT; OR ANY BACHELOR'S DEGREE PLUS AT LEAST 12 UNITS TOWARDS A MASTERS DEGREE IN RELEVANT STRAND/SUBJECT	4 HOURS OF RELEVANT TRAINING TO THE SUBJECT AREA SPECIALIZATION	1 YEAR OF RELEVANT TEACHING/INDUSTRY WORK EXPERIENCE	RA1080 (TEACHER)	*APPLICANTS FOR A PERMANENT POSITION, RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 6 YEARS AFTER THE DATE OF FIRST HIRING. *APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED *PRACTITIONERS (PART TIME ONLY): NONE REQUIRED	SENIOR HIGH SCHOOL
7	TEACHER II	OSEC-DECSB-TCH2-390285-1999	12	27,808.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		PANGANIBAN NATIONAL HIGH SCHOOL
8	TEACHER II	OSEC-DECSB-TCH2-395659-1998	12	27,808.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
9	TEACHER I	OSEC-DECSB-TCH1-427109-1998	11	25,439.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
10	TEACHER I	OSEC-DECSB-TCH1-420476-1998	11	25,439.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		PANGANIBAN NATIONAL HIGH SCHOOL
11	TEACHER I	OSEC-DECSB-TCH1-391288-2012	11	25,439.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		AGBAN NATIONAL HIGH SCHOOL
12	TEACHER I	OSEC-DECSB-TCH1-394322-2018	11	25,439.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION (BSED); OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL UNITS IN EDUCATION WITH APPROPRIATE MAJOR	NONE REQUIRED	NONE REQUIRED	RA1080 (TEACHER)		VIGA RURAL DEVELOPMENT HIGH SCHOOL

13	TEACHER I (ACADEMIC TRACK)	OSEC-DECSB-TCH1-392540-2017	11	25,439.00	BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT; OR ANY BACHELOR'S DEGREE WITH AT LEAST 15 UNITS OF SPECIALIZATION IN THE RELEVANT STRAND/SUBJECT	NONE REQUIRED	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION, RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING. *APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED *PRACTITIONERS (PART TIME ONLY): NONE REQUIRED	SENIOR HIGH SCHOOL
14	TEACHER I (TVL TRACK)	OSEC-DECSB-TCH1-391280-2016	11	25,439.00	BACHELOR'S DEGREE; OR COMPLETION OF TECHNICAL-VOCATIONAL COURSE(S) IN THE AREA OF SPECIALIZATION	AT LEAST NC II *APPROPRIATE TO THE SPECIALIZATION	NONE REQUIRED	*APPLICANTS FOR A PERMANENT POSITION, RA 1080 (TEACHER); IF NOT RA ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING. *APPLICANTS FOR A CONTRACTUAL POSITION: NONE REQUIRED *PRACTITIONERS (PART TIME ONLY): NONE REQUIRED	SENIOR HIGH SCHOOL
15	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-390013-2008	8	18,998.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	SAN MIGUEL RURAL DEVELOPMENT HIGH SCHOOL
16	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-390013-2016	8	18,998.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HOURS OF RELEVANT TRAINING	1 YEAR RELEVANT EXPERIENCE	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	BATO RURAL DEVELOPMENT HIGH SCHOOL
17	ADMINISTRATIVE AIDE IV	OSEC-DECSB-ADA4-390183-2004	4	14,993.00	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL/TRADE COURSE	NONE REQUIRED	NONE REQUIRED	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	PANDAN SCHOOL OF ARTS AND TRADES
18	ADMINISTRATIVE AIDE IV	OSEC-DECSB-ADA4-390178-2004	4	14,993.00	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL/TRADE COURSE	NONE REQUIRED	NONE REQUIRED	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	CATANDUANES NATIONAL HIGH SCHOOL
19	ADMINISTRATIVE AIDE IV	OSEC-DECSB-ADA4-390174-2004	4	14,993.00	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL/TRADE COURSE	NONE REQUIRED	NONE REQUIRED	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	CALATAGAN HIGH SCHOOL
20	ADMINISTRATIVE AIDE III	OSEC-DECSB-ADA3-390087-2004	3	14,125.00	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL/TRADE COURSE	NONE REQUIRED	NONE REQUIRED	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	CATANDUANES NATIONAL HIGH SCHOOL
21	ADMINISTRATIVE AIDE III	OSEC-DECSB-ADA3-390089-200	3	14,125.00	COMPLETION OF TWO-YEAR STUDIES IN COLLEGE OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL/TRADE COURSE	NONE REQUIRED	NONE REQUIRED	CAREER SERVICE (SUB-PROFESSIONAL/FIRST LEVEL ELIGIBILITY)	SAN ANDRES VOCATIONAL SCHOOL
22	SECURITY GUARD I	OSEC-DECSB-SECG1-390248-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	BAGAMANOC RURAL DEVELOPMENT HIGH SCHOOL
23	SECURITY GUARD I	OSEC-DECSB-SECG1-390249-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	BAGAMANOC RURAL DEVELOPMENT HIGH SCHOOL
24	SECURITY GUARD I	OSEC-DECSB-SECG1-390250-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	BARAS RURAL DEVELOPMENT HIGH SCHOOL
25	SECURITY GUARD I	OSEC-DECSB-SECG1-390251-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	BARAS RURAL DEVELOPMENT HIGH SCHOOL
26	SECURITY GUARD I	OSEC-DECSB-SECG1-390252-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	BATO RURAL DEVELOPMENT HIGH SCHOOL
27	SECURITY GUARD I	OSEC-DECSB-SECG1-390253-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	CARAMORAN RURAL DEVELOPMENT HIGH SCHOOL
28	SECURITY GUARD I	OSEC-DECSB-SECG1-390255-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	CARAMORAN RURAL DEVELOPMENT HIGH SCHOOL
29	SECURITY GUARD I	OSEC-DECSB-SECG1-390327-199	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	CARAMORAN SCHOOL OF FISHERIES
30	SECURITY GUARD I	OSEC-DECSB-SECG1-390328-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	CARAMORAN SCHOOL OF FISHERIES
31	SECURITY GUARD I	OSEC-DECSB-SECG1-390256-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	CATANDUANES NATIONAL HIGH SCHOOL
32	SECURITY GUARD I	OSEC-DECSB-SECG1-390257-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	CATANDUANES NATIONAL HIGH SCHOOL

33	SECURITY GUARD I	OSEC-DECSB-SECG1-390258-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	CATANDUANES NATIONAL HIGH SCHOOL
34	SECURITY GUARD I	OSEC-DECSB-SECG1-390260-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	GIGMOTO RURAL DEVELOPMENT HIGH SCHOOL
35	SECURITY GUARD I	OSEC-DECSB-SECG1-390261-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	GIGMOTO RURAL DEVELOPMENT HIGH SCHOOL
36	SECURITY GUARD I	OSEC-DECSB-SECG1-390328-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	PANDAN SCHOOL OF ARTS AND TRADES
37	SECURITY GUARD I	OSEC-DECSB-SECG1-390329-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	PANDAN SCHOOL OF ARTS AND TRADES
38	SECURITY GUARD I	OSEC-DECSB-SECG1-390262-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	SAN MIGUEL RURAL DEVELOPMENT HIGH SCHOOL
39	SECURITY GUARD I	OSEC-DECSB-SECG1-390264-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	SAN MIGUEL RURAL DEVELOPMENT HIGH SCHOOL
40	SECURITY GUARD I	OSEC-DECSB-SECG1-390263-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	SAN MIGUEL RURAL DEVELOPMENT HIGH SCHOOL
41	SECURITY GUARD I	OSEC-DECSB-SECG1-390008-2002	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	VIGA RURAL DEVELOPMENT HIGH SCHOOL
42	SECURITY GUARD I	OSEC-DECSB-SECG1-390265-1998	3	14,125.00	HIGH SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	SECURITY GUARD LICENSE (MC 11, S. - CAT.II)	VIGA RURAL DEVELOPMENT HIGH SCHOOL
43	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390503-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	BARAS RURAL DEVELOPMENT HIGH SCHOOL
44	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390504-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	BATO RURAL DEVELOPMENT HIGH SCHOOL
45	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390505-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	CARAMORAN SCHOOL OF FISHERIES
46	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390508-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	CATANDUANES NATIONAL HIGH SCHOOL
47	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390509-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	CATANDUANES NATIONAL HIGH SCHOOL
48	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390510-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	CATANDUANES NATIONAL HIGH SCHOOL
49	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390518-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	SAN ANDRES VOCATIONAL SCHOOL
50	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390520-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	SAN ANDRES VOCATIONAL SCHOOL
51	ADMINISTRATIVE AIDE I	OSEC-DECSB-ADA1-390522-2004	1	12,517.00	MUST BE ABLE TO READ AND WRITE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	VIGA RURAL DEVELOPMENT HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 2, 2022.

1. Letter of Intent
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Performance rating for the last 3 years signed by the immediate head;
4. Updated Service Record;
5. Last approved appointment;
6. Photocopy of certificate of eligibility/rating/license;
7. Photocopy of Transcript of Records.
8. Certificate of Relevant trainings/seminars attended; and
9. Other document relevant to the position applied for.
10. For more details, please contact 09291383325

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SUSAN S. COLLANO
 Schools Division Superintendent
 DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes
personnelsection.ctd@deped.gov.ph

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.