



Republic of the Philippines
Department of Education
Region VII - Central Luzon
DIVISION OF CATANDUANES
Virac, Catanduanes



MEMORANDUM TO: Public Schools District Supervisors
Elementary and Secondary School Heads
Teaching Personnel

FROM: : *Socorro V. Dela Rosa*
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SUBJECT : Renewal of PRC License

DATE : August 8, 2019

RELEASED

DepEd, Division of Catanduanes

RECORDS SECTION

Date: AUG 15 2019

Time: 4:00 PM

Initial/Signature: *[Signature]*

- 1.) This office remind all male and female employees with expired PRC License to apply for its renewal.
- 2.) Married female teachers are also required to apply for change of name/status at PRC for updating of official records.
- 3.) Non teaching personnel with expired PRC License who used as their eligibility when they entered in government service should also apply for its renewal.
- 4.) Two days official time will be given for this purpose.
- 5.) Employees with expired PRC License will hinder their promotion for reason that they may cause delay in the processing of appointment.
- 6.) School heads/Administrative Officers should monitor their teaching and non-teaching personnel as regards their expired PRC License and advise for its renewal.
- 7.) For your guidance and strict compliance.