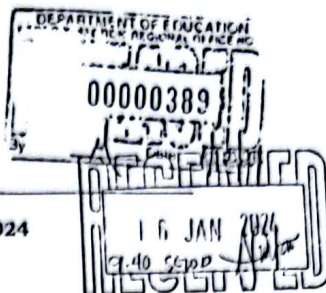


Republic of the Philippines
Department of Education
REGION V - BICOL



11 Jan 2024

REGIONAL MEMORANDUM
No. **000050**, s. 2024

**DISSEMINATION OF THE MEMORANDUM OUA-OUT-121423-P3-1
ON THE REMINDER TO REFRAIN FROM REQUIRING
UNNECESSARY TASKS FROM THE TEACHERS**

To : Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
Chiefs of Functional Divisions
Public Schools District Supervisors
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of the Memorandum DM-OUA-OUT-121423-P3-1 dated January 4, 2024, titled "Reminder to Refrain from Requiring Unnecessary Tasks from Teachers."
2. Immediate dissemination of and strict compliance with this Memorandum is desired.


GILBERT T. SADSAD
Regional Director

Encl. - As stated

Ref. - DepEd Memorandum DM-OUA-OUT-121423-P3-1 dated January 4, 2024

To be indicated in the Perpetual Index
under the following subjects
ACTIVITIES
PROGRAM
PROJECT
TASK
TEACHER

PPRD/msc
01/11/2024



Regional Center Site, Rawls, Legazpi City 4500

0969 516 9555

region5@depd.gov.ph

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors/In-Charge of the District
School Heads
All Other Concerned

For information, guidance and STRICT compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



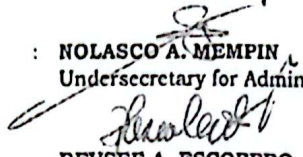
Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION


OUA-OUT-121423-P3-1

MEMORANDUM

TO : REGIONAL DIRECTORS

ATTENTION : CHIEFS OF THE POLICY, PLANNING, AND RESEARCH DIVISION
CHIEFS OF THE QUALITY ASSURANCE DIVISION

FROM :  **NOLASCO A. MEMPIN**
Undersecretary for Administration

 **REVSEE A. ESCOBEDO**
Undersecretary for Operations

SUBJECT : REMINDER TO REFRAIN FROM REQUIRING UNNECESSARY
TASKS FROM THE TEACHERS

DATE : 04 JANUARY 2024

This has reference to the report forwarded to the Central Office on 26 November 2023 that some teachers were made to prepare or fill out templates for the assessment of Programs, Projects, and Activities (PPAs) which are supposedly done only at the Regional or Schools Division Offices' level.

To reiterate, the Department of Education (DepEd) had previously issued various policies acknowledging the varied duties and responsibilities that a public school teacher fulfills consistent with Republic Act (RA) 4670, otherwise known as the Magna Carta for Public School Teachers, to wit: DepEd Order (DO) No. 39, s. 1990 (Deployment and Assignment of Public School Teachers), DepEd Memorandum (DM) 291, s. 2008 (Guidelines for the Implementation of CSC Resolution No. 080096 on Working Hours for Public School Teachers), and DepEd Order 16, s. 2009 (Addendum to DM 291, s. 2008).

In view of the foregoing, all Regional Directors are requested to remind the Chiefs of the Functional Divisions within the regional and division offices including the Superintendents and Public Schools District Supervisors to refrain from requiring unnecessary tasks from the teachers. This is for the purpose of enabling teachers to focus and maximize their time in performing teaching functions.

Any DepEd personnel who will violate any provisions of these policies shall be dealt with administratively pursuant to DO No. 49, s. 2006, otherwise known as the Revised Rules of Procedure of the Department of Education in Administrative Cases without prejudice to other legal remedies available to the government.

For strict compliance.



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