



Republic of the Philippines
Department of Education
 Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES

UNNUMBERED MEMORANDUM
 OASDS-UM-01-11-2024/AMBA

TO : Asst. Schools Division Superintendent
 Chief Education Supervisors (CID & SGOD)
 Education Program Supervisors
 Public Schools District Supervisors
 Administrative Officer V (Admin & Budget)
 Section Chiefs/Unit Heads
 All Others Concerned

FROM : 
SOCORRO V. DELA ROSA, CESO V
 Schools Division Superintendent 

SUBJECT : CORRIGENDUM AND ADDENDUM TO DM NO. 002 S. 2024 RE: SDO PREPARATION AND SUBMISSION OF CY 2023 OPCRf DOCUMENTS AS MOVs

DATE : January 11, 2024

1. Please be informed that the conduct of the validation of the SDOs CY 2023 Office Performance Rating (OPCRF) on January 15-19, 2024 is moved to January 25-26, 2024.
2. To ensure the completeness of the MOV's in the different KRAs, a pre-evaluation will be held on January 18-19, 2024 with the following assignments:

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|---------------------------|-------------------|---|---|
| a. KRA 1 | Objective 1.1-1.3 | - | Ma. Luisa T. Dela Rosa
Eva Tolentino |
| b. KRA 2 | Objective 2.1 | - | Ma. Gina Templonuevo
Jesslyn Taway |
| | Objective 2.2-2.3 | - | Marife Brequillo
Elizabeth Urbano |
| | Objective 2.4 | - | Sarah Chiong
Engr. Rodger Matienzo |
| c. KRA 3 – Administrative | | | |
| | Objective 3.1 a | - | Gina Custodio
Cherie Perez |
| | Objective 3.2 a | - | Marichelle Llave
Roma Angelee Soleybar |
| | Objective 3.3 a | - | Dr. Kristine Santelices |



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| | | Mark Lester Urbano
Liza Bernardo |
| Financial Management | | |
| Objective 3.1 b – 3.2 b | - | Mary Jean Romero
Rey Bonayon |
| Objective 3.3 b | - | Imaculate Latorre
Ma. Audrea Vivo |
| Legal Services | | |
| Objective 4.1 – 4.3 | - | Gina Pantino
Frankie Turalde |
| ICT System Management | | |
| Objective 5.1 – 5.3 | - | Marivic Camacho
Aroline Borja |
| Office Administration and Performance | | |
| Objective 6.1 | - | Jennifer Metica
Jezrahel Omadto |
| Objective 6.2 | - | Romel Petajen
Amelia Cabrera |
| Objective 6.3 | - | Carol Gil
Emeline Francia Abrasaldo |
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| 3. | Assigned evaluators are tasked to submit reports on their findings and provide technical assistance to the concerned focal persons/program owners. | |
| 4. | Different Working Committees are also created to facilitate the activity: | |
| Food and Accommodation of Validators | - | Ma. Cielo Tubale
Liza Bernardo
Marichelle Llave |
| Preparation of Venue, Tarpaulin and Decoration | - | Eva Tolentino
Cristina Barrameda |
| Program | - | Frankie Turalde
Carol Gil |
| ICT | - | Jennifer Metica
Bryan Laguda |
| Attendance/Labeling | - | Alexa May Abundo
Jake Tablo |
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| 5. | All other provisions in the Division Memorandum remain enforced. | |
| 6. | For information and guidance. | |

AMBA/UM-CORIGENDUM AND ADDENDUM TO DM NO. 002 S. 2024
0003/JANUARY 11, 2024



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