



Republic of the Philippines  
**Department of Education**  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES  
**BIDS AND AWARDS COMMITTEE (BAC)**  
Virac, Catanduanes

**INVITATION TO BID**

**PROCUREMENT OF SAFETY AND EMERGENCY SUPPLIES AND EQUIPMENT FOR SELECTED SCHOOLS**

1. The *Schools Division Office of Catanduanes*, through the General Appropriation Act (GAA) CY 2023 intends to apply the sum of **One Million One Hundred Sixty Thousand Four Hundred Pesos Only (Php1,160,400.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Safety and Emergency Supplies and Equipment for Selected Schools**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

**Name of Project:** *Procurement of Safety and Emergency Supplies and Equipment for Selected Schools.*

**Approved Budget for the Contract:** Php1,160,400.00

**SAFETY AND EMERGENCY SUPPLIES AND EQUIPMENT**

No.	Unit	Item Description	QTY.
1.	pc	<b>Portable Public Address System</b> 8" Portable Trolley Speaker With Bluetooth, NFC, USB & SD SLOT FM Radio & Free 2 Wireless Mis with Voice Priority 200W Max Rechargeable Battery	13
		<b>Megaphone</b> 50 Watts Max Power Pistol Grip Wired Handheld Microphone Button Activated Siren MP3 Playback via USB & SD Slot	28
2.	set	<b>Trauma Bag</b> <i>Large Size: Length: 21 x Width: 12 x H: 8 inches</i>  <i>Contents:</i> 1. First Aid emergency guide 2. CPR Pocket Mask -1pc 3. Clinical Thermometer -1pc 4. Diagnostic Penlight -1pc 5. Penlight -1 pc 6. Pulse Oximeter- 1 pc 7. Sphygmomanometer -1pc 8. Stethoscope -1pc 9. Bandage Scissors -2 pc 10. Straight Forceps -2 pcs 11. EMT Bandage Shears -2 pcs 12. Dressing Tweezers -2 pc 13. Malleable Splint -3 pc 14. Ice bag 6" -2pcs 15. Mylar Space Thermal Blanket -20 pcs 16. Wooden Tongue Depressor sterile -20 pcs 17. Sterile Nitrile Gloves -2 boxes (Purple/M and L)	26

2. The *Schools Division Office of Catanduanes* now invites bids for the above Procurement Project. ***Delivery of the Goods is required within 30 days.*** Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Prospective bidders may obtain further information from Schools Division Office, and inspect the Bidding Documents at the address given below from Monday to Friday from 8:00 A.M. to 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on January 12- Feb. 1, 2024 from the given address and website below upon payment of the applicable fee for the Bidding Documents pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php5,000.00).** The Procuring Entity shall allow the bidder to present proof of payment for the fees in person.
6. The Schools Division Office of Catanduanes will hold a ***Pre-Bid Conference*** on January 19, 2024 at 9:00 A.M. at SDO-CID Office which shall be open to all prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before February 1, 2024 at 9:00 AM. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on February 1, 2024 at 9:00 AM at CID Office at the given address below. Bids shall be opened in the presence of the bidder's representatives who choose to attend the activity.
10. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
11. The *Schools Division Office of Catanduanes*, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**Mrs. Ma. Luisa T. Dela Rosa**  
**Chairman, Bids and Awards Committee**  
**DepEd, Division Office, Virac, Catanduanes**  
**CP No. 09476099689**

  
**MA. LUISA T. DELA ROSA**  
**BAC Chairman**



		18. Alcohol Pre pads -30 pcs 19. Povidone Pre pads -30 pcs 20. Antiseptic towelette -5pcs 21. Eye pad sterile -20 pcs 22. Povidone Iodine -2 bottles 23. Burn Gel -4 pcs 24. Calamine Cream- 4 pcs 25. Antibiotic Ointment -4 pcs 26. Triangular Bandage- 20 pcs 27. Gauze pad 3×3 sterile -40 pcs 28. Cotton ball 5g -5packs 29. Flexible Adhesive Fabric Bandage 5 boxes (mixed sizes) 30. Adhesive Tape 1 Inch -5 pcs 31. Adhesive Tape 1.5 Inch -5 pcs 32. Cotton Applicator sterile -20 pcs 33. Elastic Bandage 3" -20 rolls 34. Elastic Bandage, 2" -20 rolls 35. Burn dressing 4" x 4" -2 pcs 36. Burn dressing 8" x 8" -2 pcs	
3.	pc	<b>Fire Extinguisher</b> Dry Chemical Content: Monoammonium Phosphate 10 lbs. Operating Pressure: 1344 KPa at 28°C Test Rating: 2.3 MPa Operating Temperature Range: -40°C to +48°C Rated for Class A, B, and C fire.	84
4.	pc	<b>Rescue Helmet</b> Season: Universal Material: Composites Style: Half-covered For Adults Head Circumference: 54-60cm Material of shell: ABS & PC Material of liner: EPS	94
5.	pc	<b>Storage Boxes</b> 120 liters capacity Made from plastic resin Length (cm): 72.3 Height (cm): 44 Width (cm): 52	60
6.	pc	<b>Life Vest</b> HEAVY DUTY FABRIC made of nylon, using a special reinforcing technique that makes them resistant to tearing and ripping. With durable straps & legs straps Big and durable push locks/SIDE RELEASE With a very good reflector for high visibility Very good fitting Closed-Cell Foams Polyethylene 2-color Combination With black color combination	70
7.	pc	<b>Matatag and DRRMS Branding</b> Stickers (7"x2")	280
		Fabric Print (7"x2")	96

**TERMS AND CONDITIONS FOR THE SUPPLIER:**

Supplier should be **CERTIFIED** as **RESCUE/SAFETY EQUIPMENT TRADING Company**

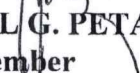
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**PROJECT SCHEDULE**

NO.	ACTIVITY	DURATION (days)	START	END
1.	Pre-Procurement Conference	1	December 27, 2023	
2.	Advertisement/Posting of Invitation to Bid	7	Jan. 12, 2024	Jan. 18, 2024
3.	Issuance of Bidding Documents		Jan. 12, 2024	Feb. 1, 2024
4.	Pre-Bid Conference	1	January 19, 2024- 9:00 AM at CID Office	
5.	Issuance of Bid Bulletin (if any)	7		
6.	Deadline of Submission and Receipt of Bids/ Bid Opening	1	February 1, 2024- 9:00 AM at CID Office	
7.	Bid Evaluation	1	Feb. 2, 2024	
8.	Post Qualification	2	Feb. 5-6, 2024	
8.	Approval of Resolution/ Issuance of Notice of Award	1	Feb. 7, 2024	
9.	Contract Preparation and Signing	1	Feb. 8, 2024	
10.	Approval of contract by higher authority	1	Feb. 9, 2024	
11.	Issuance of Notice to Proceed	1	Feb. 12 2024	


  
**MA. LUISA T. DELA ROSA**  
BAC Chairman


  
**MARY JEAN S. ROMERO**  
Vice-Chairman

  
**ROMEL G. PETAJEN**  
Member

  
**MA. CIELO C. TUBALE**  
Member

  
**GINA L. CUSTODIO**  
Member

  
**JESSLYN T. TAWAY**  
Member

  
**MA. AUDREA L. VIVO**  
PDO- DRRM