



December 10, 2019

MEMORANDUM

ASDS-UM-12-10-19/21

To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Concerned Elementary and Secondary School Heads
Alternative Mobile Teachers
All Others Concerned

RELEASED

DepEd, Division of Catanduanes

RECORDS SECTION

Date: DEC 10 2019

Time: 4:00 PM

Initial/Signature: [Signature]

PREPARATION OF AWARDS/SASH /CORSAGE/ BOUQUET FOR OUTSTANDING TEACHERS AND INSTRUCTIONAL LEADERS AWARDEES

1. Relative to Division Search for Outstanding Teachers and Instructional Leaders Awarding Ceremonies on December 12, 2019, 3: 00 P.M. at Catanduanes Convention Center, concerned ALS teachers (please see attached list) are requested to report at the SGOD- SDO on December 11-12, 2019 to prepare the corsage, sash and bouquet for the awardees.
2. Travel and incidental expenses shall be charged to SGOD- HRTD Fund subject to the existing accounting and auditing rules and regulations.
3. For information, guidance and compliance.

DANILO E. DESPLA
Schools Division Superintendent

Encl.:

References:

To be indicated in the Perpetual Index

Under the following subjects:

Activities

ATB/ PREPARATION OF AWARDS/SASH /CORSAGE/ BOQUETS FOR OUTSTANDING TEACHERS AND INSTRUCTIONAL LEADERS AWARDEES
000001/December 10, 2019



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V (Bicol)



SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

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List of ALS Teachers

1. Melba Tevar San Miguel North
2. Marites Boseo San Miguel South District
3. Caroline G. Mendoza District ALS Coordinator Bato West
4. Marilou T. Sarmiento District ALS Coordinator- Bato East
5. Jocelyn Rutor ALS Mobile Teacher- Bato East
6. Marites Besonia ALS Mobile Teacher San Andres West
7. Levy M. Calingo- ALS Mobile Teacher San Andres West
8. Allan T. Sumalde ALS Mobile Teacher- San Andres East