



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



December 4, 2014

RELEASED
DepEd-Division Office of Catanduanes
CORDS SECTION
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[Signature]

**MEMORANDUM TO: Public Schools District Supervisors
Elementary / Secondary Schools Principals
Teachers and Personnel
All Other Concerned**

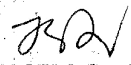
In anticipation to Typhoon "RUBY" (International name HAGUPIT) which may possibly affect the Province of Catanduanes, all District Offices and Schools are advised to prepare and take precautionary measures. District Supervisors and School Heads are reminded to do the following preparation:

1. **UNPLUG** computers and other electrical equipment.
2. **MOVE** textbooks, furniture, and other important materials to safer areas.
3. **SECURE** roof beams with wires or heavy duty ropes.
4. **BOARD UP** jalousies and windows with plywood or other secure material.
5. **PRUNE** trees especially those adjacent to buildings and along electrical posts.

It is expected that the school DRRM have been reactivated and made proper coordination with the LGU's in view of the impending threat being posed by Typhoon "RUBY".

Stay alert, be informed and be ready to respond.

Please be guided accordingly.


JOSE L. DONCILLO, CESO VI
Schools Division Superintendent