



Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

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MEMORANDUM
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TO : ALL DepEd Pag-IBIG Fund Members

FROM : *mf*
DANILO E. DESPI
Schools Division Superintendent

Subject : PAG-IBIG MULTI-PURPOSE LOAN (MPL) and CALAMITY LOAN APPLICATIONS

Date : April 7, 2020

This is to announce that PAG-IBIG Multi-Purpose Loan (MPL) and Calamity Loan applications are now available via email submission. You can submit your loan application via email following these steps:

1. Accomplish the Multi-Purpose Loan (MPL) and Calamity Loan Application Forms or Fillable forms, which you can download via www.pagibigfund.gov.ph
2. Scan or take a photo of the following:
 - a. Accomplished Loan Application Form. Make sure to sign all the boxes that require your signature.
 - b. 2 Valid IDs with signature. TIN ID is not honored by Pag-IBIG.
 - c. Front and Back images of your Loyalty Card Plus or Landbank ATM Card.
 - d. February Payslip
3. Send the scanned copy or photo (clear copy) of your loan application and requirements to personnelsection.ctd@deped.gov.ph . The Personnel Section will forward your verified loan application to the designated Pag-IBIG email address.
4. You will receive a text message from Pag-IBIG Fund that your loan has been approved and credited to your Loyalty Card Plus, or Landbank ATM Card.

Employees with undeducted obligations in their payslip are disqualified to avail these loans.

For information and guidance.