



Republic of the Philippines
Department of Education
 REGION V
 SCHOOLS DIVISION OFFICE OF CATANDUANES
BIDS AND AWARDS COMMITTEE (BAC)
 San Roque, Virac

REQUEST FOR QUOTATION

Date: **April 17, 2024**
 Quotation No/PR No. **56**

To all Eligible Suppliers:

1. Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in a sealed envelope not later than **April 22, 2024** at DepEd, Division of Catanduanes, Virac, Catanduanes. Upon receipt of at least three (3) quotations, the BAC shall open the quotations. Prospective supplier shall be responsible to verify the quoted items from DepEd, Catanduanes.


MARY JEAN S. ROMERO
 Acting BAC Chairman

LEGAL REQUIREMENTS:

1. Certificate of Registration from the DTI, SEC, CDA, DA, Department of Labor and Employment, NCIP or for CSOs/NGOs/POs, Registration from NGAs or LGUs
2. Sworn affidavit on disclosure of no relationship and/or ownership/interest in related business

TECHNICAL REQUIREMENTS:

3. Statement of all completed contracts similar to community-based projects to be bid and/or list of work experiences of members

FINANCIAL REQUIREMENTS:

4. Photocopy or scanned copy of bank book with latest bank account information
5. Latest ITR for the preceding Tax Year
6. Updated Audited Financial Statement

OTHER REQUIREMENTS:

7. Business Permit/Mayor's Permit
8. Philgeps Certificate/Registration, optional
9. FDA-LTO as food manufacturer and/or traded or Sanitary Permit

Item No.	ITEMS & DESCRIPTION	QTY	Statement of Compliance ("State Comply" or "Not Comply")	UNIT PRICE	TOTAL PRICE																		
1.	Milk Feeding Program Implementation Sterilized Carabao's Milk Locally-sourced/produced sterilized Carabao's Milk 180-200ml Sterilized Cabarao's Milk packed in retortable (doy packaging/standup)	274,120 pcs																					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Particulars</th> <th style="text-align: center;">Minimum Amount Per Serving</th> </tr> </thead> <tbody> <tr> <td>Energy</td> <td>130-180 kcal</td> </tr> <tr> <td>Protein</td> <td>6-10 g</td> </tr> <tr> <td>Total Fat</td> <td>3-7 g</td> </tr> <tr> <td>Saturated Fat</td> <td>2-4 g</td> </tr> <tr> <td>Total Carbohydrates</td> <td>15-24 g</td> </tr> <tr> <td>Dietary Fiber</td> <td>0-3g</td> </tr> <tr> <td>Sugar</td> <td>15-24 g</td> </tr> <tr> <td>Calcium</td> <td>220-680 g</td> </tr> </tbody> </table>	Particulars	Minimum Amount Per Serving	Energy	130-180 kcal	Protein	6-10 g	Total Fat	3-7 g	Saturated Fat	2-4 g	Total Carbohydrates	15-24 g	Dietary Fiber	0-3g	Sugar	15-24 g	Calcium	220-680 g				
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	Energy, protein, carbohydrates and fats must be expressed in or rounded off to whole numbers, but in any way lower than the minimum amount as stated above.																						

	Should supply 180ml Sterilized Carabao's Milk to 9,790 beneficiaries for 28 feeding days or a total of 274,120 pouches				
	The milk products will be delivered ONCE to all 33 identified drop-off points. Refer to attached no. of bens per drop-off points per district.				
	Additional Terms of References: Supplier must be duly certified by the Philippine Carabao Center as eligible Community Social Group supplier in the locality.				
	The supplier must provide sample Carabao's sterilized and pasteurized milk to SDO BAC Members and TWG during a joint meeting with the suppliers and PCC and Inspectorate Team as the drop-off points				
	Supplier should submit monthly Certificate of Quality Compliance issued by the Philippine Carabao Center to the Division SBFP-Milk Feeding Focal Person				
	Supplier must be duly certified by the Philippine Carabao Center as eligible Community Social Group				
	Carabao's milk was indicated based on the Final Milk Supply Map for Fund Year 2023 and reiterated in A.2 FY 2023 Milk Funds under the OUOPS No. 2023-03-11587 " <i>Advisory for the Implementation of School-Based Feeding Program (SBFP) SY 2024-2025</i> "				
	As specified in Annex C. Technical Specification of Milk FY 2023 under Memorandum OM-OUOPS-2024 entitled Third Advisory for the Implementation of the School-Based Feeding Program (SBFP) SY 2023-2024 issued on 2023-2024				
	ABC = P5,482,400.00				

This is to submit our price quotation as indicated above subject to the terms and conditions of this RFQ.

Supplier's Company Name: _____ TIN No. _____

Address: _____

Telephone No.: _____ Fax No. _____ E-mail: _____

Supplier's Authorized Representative

Signature over Printed Name: _____ Date: _____

2. Terms and Conditions

A. Submission of Requirements

1. Scaled quotation and other requirement stated below shall be submitted to the Bids and Awards Committee (BAC) at DepEd, Division Office, Division of Catanduanes, Virac, Catanduanes.
2. Supplier shall submit the following requirements:
 - a. Duly signed Request for Quotation. Statement of Compliance must be accomplished by supplier.
 - b. PhilGEPS Registration Certificate
 - c. Valid Mayor's Permit
 - d. Tax Clearance Certificate

B. Price Validity

Price validity should be thirty (30) calendar days after the deadline of submission.

C. Award

The provider who submitted the lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the BAC.

D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Technical Specifications
3. Price

E. Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and shall provide in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier shall pick-up the purchase order issued in its favor within three (3) calendar days from date of receipt of notice to that effect. Thereafter, if the purchase order remains unclaimed, the PO shall be cancelled. To avoid delay in the delivery of the requesting agency's requirements, all defaulting suppliers shall be precluded from proposing or submitting substitute quotation(s) or item(s).
3. Supplier who accepted a contract but failed to deliver the required goods/services/equipment within the time called for in the contract shall be disqualified from participating in DepEd's future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under RA 9184 and its IRR against the supplier.
4. Rejected deliveries shall be construed as non-delivery, and shall be replaced by the supplier subject the liquidated damages for delayed deliveries.
5. All duties, excise and other taxes and revenue charges shall be paid by the supplier.
6. All transactions are subject to withholding of creditable Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau of Internal Revenue.

F. Inspection

1. All deliveries by supplier shall be subject to inspection and acceptance by the DepEd Inspection Team and the end-user. All costs undertaken by DepEd on the goods shall be to the account of the suppliers.

G. Liquidated Damages

A penalty of one-tenth of the percent (0.001) of the total value of the undelivered goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods.w

H. Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

I. Payment

One hundred percent (100%) of the contract price shall be paid to the supplier after acceptance of the goods at project site and submission of the documents.

After having carefully read and accepted your Request for Quotation and its Terms and Condition, I/We quote you on the item/s at price noted in the RFQ. The quotation shall be binding upon us for thirty (30) calendar days reckoned from last day of submission indicated in the Submission Requirement. The corresponding Award on Purchase Order shall be accepted by us at any time before expiration of this period.

Canvassed By: _____

Date: _____



Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF CATANDUANES

LIST OF DROP OFF POINTS

District	Drop Off Points	Recipients Schools
Bagamanoc North	Bugao CES	Bugao Central ES
		Cahan ES
		Hinipaan ES
		Mavil ES
		Sagrada ES
		San Vicente ES
Bagamanoc South	Bagamanoc CES	Bagamanoc CES
		Bacak ES
		Pangcayanan ES
		Quigaray ES
		Salvacion ES
		San Rafael ES
Baras North	Agban CES	Agban Central ES
		Benticayan ES
		Genitligan ES
		Guinsaanan ES
		Puraran ES
		San Miguel ES
BARAS SOUTH	Baras CES	Baras CES
		Salvacion ES
		Tilod ES
		Sta. Maria ES
		Moning ES
		Macutal ES
	Paniquihan ES	Paniquihan
		Abihao ES
		Caragumihan ES
		Putsan-Danao ES
Bato CES	Bato CES	Bato CES
		Batalay ES
		Mintay ES
		Bote IS

BATO EAST	Libjo ES	Caorian ES
		Pananaogan ES
		Libjo ES
		Bagumbayan ES
		Buenavista ES
		Cagraray ES
		San Pedro ES
		San Roque ES
BATO WEST	Cabugao IS	Cabugao Integrated School
		Guinobatan ES
		Marinawa ES
		Oguis ES
		Sibacungan ES
CARAMORAN NORTH	Caramoran CES	Caramoran CES
		Palumbanes IS
		Camburo ES
		Buenavista ES
		Tucao-Maysuram ES
	Tubli ES	Dario ES
		Tubli ES
		San Jose ES
		Mabini ES
		Panique ES
CARAMORAN SOUTH	Datag CES	Datag CES
		Bocon ES
		Sabloyon ES
		Milaviga ES
		Supang ES
	Hitoma-Bulalacao ES	Maui ES
		Hitoma Bulalacao ES
		Obi ES
		Iyao ES
		Inalmasinan ES
		Guiamlong ES
Salvacion ES		
GIGMOTO	Gigmoto CES	Biong ES
		Dominador C. Guerrero ES
		Dororian ES
		San Pedro ES
		Sicmil Integrated School
Sioron ES		
PANDAN EAST	Tabugoc CES	Tabugoc CES
		Baldoc ES
		Canlubi ES
		Hiyop ES
		Jose O. Vera ES
		Lourdes ES
		Marambong ES
		Porot ES
San Isidro ES		

PANDAN WEST	COBO IS	Cobo IS	
		San Andres Brgy. Shool	
	Pandan CES		Pandan CES
			Tariwara ES
			Bagawang ES
			Balognonan ES
			Caruyo PS
			Catamban ES
			Lumabao ES
			Oga ES
			Panuto ES
			Sta. Cruz ES
	San Rafael PS		

PANGANIBAN	Panganiban CES	Panganiban CES
		Alinawan ES
		Babaguan ES
		Bayhan Community School
		Burabod Community School
		Cabuyoan ES
		Cagdarao ES
		Mabini ES
		Maculiw ES
		Panay Community School
		San Miguel ES
Tibo ES		

SAN ANDRES EAST	San Andres CES	San Andres CES
		Alibuag ES
		Batong Paloway ES
		Caragriag ES
		Comagaycay
	Lictin IS	Lictin IS
		Jose Rizal Es
		Palawig ES
		San Jose ESTimbaan Es
		Yocti ES

SAN ANDRES WEST	Cancab CES	Cabcab CES
		Agojo ES
		Bagong Sirang ES
		Bislig ES
		Catagbacan ES
		Codon ES
		Datag ES
		JMAES (Asgad)
		San Vicente ES
		Tominawog ES
		Mayngaway ES
	Barihay ES Cabungahan ES	
	Hilawan ES	
	putting Baybay ES	
	Manambrag ES	
	San Isidro ES	
	Tibang ES	

VIGA EAST		Quirino ES
		Begonia ES
		Tinago ES

VIRAC NORTH	Virac Pilot ES	Virac Pilot ES	
		Bigaa ES	
		Calabnigan ES	
		Calatagan ES	
		Capilihan ES	
		Danicop ES	
		Gogon ES	
		JMAMES	
		San Vicente ES	
		Sto. Domingo ES	
		Sto Niño ES	
		Taytay ES	
		Buyo IS	Buyo IS
			Dugui San Isidro ES
Dugui Too ES			
Dugui Wala ES			
Hicming ES			
JMA Poniton ES			
Simamla ES			
Sogod Simamla ES			
VIRAC SOUTH	Virac CES	Virac CES	
		Cavinitan ES	
		Pajo Baguio ES	
		Pajo San Isidro ES	
		Palnab ES	
		Palta ES	
		Palta Saday ES	
		San Isidro Village ES	
		Sto Cristo ES	
		Valencia ES	
	Magnesia ES	Magnesia ES	
		Antipolo ES	
		Balite ES	
		Batag ES	
		Buenavista ES	
		Calampong ES	
		Casoocan ES	
		F. Tacorda Village ES	
		Hawan Ilaya ES	
		Hawan Es	
Igang ES			
Marilma ES			
Talisoy ES			
TOTAL = 33			