



<p>mushroom soup, cucumber sauce, leche plan</p> <p>Snacks-PM= Sotanghon guisado, bread, pineapple juice</p>			
<p><b>WAVE 1 (Day 2)</b> <b>APRIL 2, 2024</b></p> <p>Snacks-AM= Chicken burger, french fries, cucumber juice</p> <p>*Lunch = Plain rice, pork afritada, beef mechado, buttered chicken in honey sauce, chopsuey, fish fillet, chicken sotanghon soup, tapioca</p> <p>Snacks-PM= Carbonara, sandwich, pineapple juice</p>	<p>=120 pax</p>	<p>BAC SECRETARIAT Head Member</p>	
<p><b>WAVE 1 (Day 3)</b> <b>APRIL 3, 2024</b></p> <p>Snacks-AM= Lasagna, bread, 4 season juice</p> <p>*Lunch = Plain rice, sisig, stir fried beef with broccoli, crispy fried chicken, sweet and sour fish, baked talong, mushroom soup, cucumber juice, leche plan</p> <p>Snacks-PM= Burger, water</p>	<p>=120 pax</p>	<p>CANVASSERS OSDS CID</p>	
<p><b>WAVE 1 (Day 4)</b> <b>APRIL 4, 2024</b></p> <p>Snacks-AM= Sotanghon guisado, juice</p> <p>*Lunch = Plain rice, grilled pork chop pochero, beef caldereta, chicken teriyaki, stir fried mixed vegetables, fish fillet, molo soup, fruit salad, juice</p> <p>Snacks-PM= Spaghetti, water</p>	<p>=120 pax</p>	<p>INSPECTORATE TEAM INFRASTRUCTURE Team Leader</p>	
<p><b>WAVE 1 (Day 5)</b> <b>APRIL 5, 2024</b></p> <p>Snacks-AM= Carbonara, sandwich, C2</p> <p>*Lunch = Plain rice, baked spareribs in honey sauce, beef steak, chicken teriyaki, baked fish, laing, mushroom soup, cucumber sauce, leche plan</p> <p>Snacks-PM= Chicken burger, french fries, cucumber juice</p>	<p>=120 pax</p>	<p>Members GOODS Team Leader Members</p>	
<p><b>WAVE 2 (Day 1)</b> <b>APRIL 8, 2024</b></p> <p>Snacks-AM= Lasagna, bread, 4 season juice</p> <p>*Lunch = Plain rice, pata tim, beef mechado, chicken and ham crepes, fresh lumpia, sweet and sour fish</p> <p>Snacks-PM= Clubhouse sandwich, french fries, cucumber juice</p>	<p>=131 pax</p>	<p>PROJECTS Learning Materials, Supplies Learning Resources, Printing and LTE for TV and SMC</p>	
<p><b>WAVE 2 (Day 2)</b> <b>APRIL 9, 2024</b></p> <p>Snacks-AM= Pancit canton, bread, pineapple juice</p> <p>*Lunch = Plain rice, baked spareribs in honey sauce, beef caldereta, chicken cordon bleu, baked talong, fish fillet</p> <p>Snacks-PM= Carbonara, sandwich, pineapple juice</p>	<p>=131 pax</p>	<p>DepEd SARAYAN</p>	

<p><b>WAVE 2 (Day 3)</b>  <b>APRIL 10, 2024</b>          Snacks-AM= Spaghetti, water          *Lunch = Plain rice, pork afritada, beef steak, crispy fried chicken, buttered vegetables, baked fish          Snacks-PM= Dinuguan, puto, water</p>	<p>= 131 pax</p>			
<p><b>WAVE 2 (Day 4)</b>  <b>APRIL 11, 2024</b>          Snacks-AM=Macaroni soup, bread, pineapple juice          *Lunch = Plain rice, pork embutido, stir fried beef with broccoli, chicken teriyaki, chopsucy, sweet and sour fish          Snacks-PM= Sotanghon guisado, bread, 4 season</p>	<p>=131 pax</p>			
<p><b>WAVE 2 (Day 5)</b>  <b>APRIL 12, 2024</b>          Snacks-AM=Lasagna, bread, 4 season juice          *Lunch = Plain rice, pata tim, beef mechado, chicken and ham crepes, fresh lumpia, sweet and sour fish          Snacks-PM= Clubhouse sandwich, french fries, cucumber juice</p>	<p>=131 pax</p>			
<p><b>POST CONFERENCE</b>  <b>April 15, 2024</b>          Snacks-AM= Dinuguan, puto, iced tea          *Lunch = Plain rice, pork caldereta, stir fried beef with broccoli, vegetable, banana fruit          Snacks-PM= Chicken burger, french fries, cucumber juice</p> <ul style="list-style-type: none"> <li><i>Please choose 3 viand for lunch. A healthy combination of fish/pork/beef/chicken/veggies is appreciated</i></li> </ul>	<p>=30 pax</p>			
<p><b>ABC= Php825,000.00</b></p>				

**TERMS AND CONDITIONS FOR THE SUPPLIER**

- Venue that accommodates up to 110 participants
- If venue is not within Virac, provide shuttle from SDO to venue
- Availability of 5 white boards 4 feet by 8 feet with stand
- Wi-fi signal of 20 mbps
- Free stage decoration and tarpaulin
- Seminar-type venue with tables 8-10 seaters each
- Functional, clear sound system
- Availability of led wall
- Additional free food for 10 guests and inspectors
- Food service observing sanitation and hygiene and minimum health protocols
- Enough supply of drinking water and coffee
- Clean and regular sanitized toilets
- Provision for smooth and unimpeded access to PWDs and pregnant woman

This is to submit our price quotation as indicated above subject to the terms and conditions of this RFQ.

Supplier's Company Name: \_\_\_\_\_ TIN No. \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_ Fax No. \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Supplier's Authorized Representative  
 Signature over Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

## 2. Terms and Conditions

### A. Submission of Requirements

1. Sealed quotation and other requirement stated below shall be submitted to the Bids and Awards Committee (BAC) at DepEd, Division Office, Division of Catanduanes, Virac, Catanduanes.
2. Supplier shall submit the following requirements:
  - a. Duly signed Request for Quotation. Statement of Compliance must be accomplished by supplier.
  - b. PhilGEPS Registration Certificate
  - c. Valid Mayor's Permit
  - d. Tax Clearance Certificate

### B. Price Validity

Price validity should be thirty (30) calendar days after the deadline of submission.

### C. Award

The provider who submitted the lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the BAC.

### D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Technical Specifications
3. Price

### E. Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and shall provide in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier shall pick-up the purchase order issued in its favor within three (3) calendar days from date of receipt of notice to that effect. Thereafter, if the purchase order remains unclaimed, the PO shall be cancelled. To avoid delay in the delivery of the requesting agency's requirements, all defaulting suppliers shall be precluded from proposing or submitting substitute quotation(s) or item(s).
3. Supplier who accepted a contract but failed to deliver the required goods/services/equipment within the time called for in the contract shall be disqualified from participating in DepEd's future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under RA 9184 and its IRR against the supplier.
4. Rejected deliveries shall be construed as non-delivery, and shall be replaced by the supplier subject the liquidated damages for delayed deliveries.
5. All duties, excise and other taxes and revenue charges shall be paid by the supplier.
6. All transactions are subject to withholding of creditable Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau of Internal Revenue.

### F. Delivery

The scheduled delivery of the goods are subject to change. In case the seminar/training is reset, the program owner should inform the supplier, thus, the supplier should deliver the goods on the specified new date.

### G. Inspection

1. All deliveries by supplier shall be subject to inspection and acceptance by the DepEd Inspection Team and the end-user. All costs undertaken by DepEd on the goods shall be to the account of the suppliers.

### H. Liquidated Damages

A penalty of one-tenth of the percent (0.001) of the total value of the undelivered goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods.

### I. Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

### J. Payment

One hundred percent (100%) of the contract price shall be paid to the supplier after acceptance of the goods at project site and submission of the documents.

After having carefully read and accepted your Request for Quotation and its Terms and Condition, I/We quote you on the item/s at price noted in the RFQ. The quotation shall be binding upon us for thirty (30) calendar days reckoned from last day of submission indicated in the Submission Requirement. The corresponding Award on Purchase Order shall be accepted by us at any time before expiration of this period.

Canvassed By: \_\_\_\_\_

Date: \_\_\_\_\_