

Republika ng Pilipinas  
Kagawaran ng Edukasyon  
Region 5 (Bikol)

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

*Office of the Schools Division Superintendent*

**NOTICE OF MEETING of SDO KEY OFFICIALS**

To: OIC ASDS DELFIN A. BONDAD  
CID Chief ROMEL G. PETAJEN  
SGOD Chief MARY JEAN S. ROMERO  
Atty. NORLITO JR. P. AGUNDAY  
ITO JENNIFER B. METICA  
AOV EVA S. TOLENTINO  
AOV BUDGET LIZA R. BERNARDO  
ACCOUNTANT III ANGELO JAMES O. AGUINALDE  
AOIV MARICHELLE B. LLAVE  
AO IV CHERIE V. PREREZ  
AO IV CRISTINA T. BARRAMEDA

Re: PRE-DIVISION MANCOM MEETING

Date: March 5, 2025

Let us meet tomorrow, March 6, 2025 from 8 o'clock in the morning at the Office of the SDS to prepare for our Division Management Committee Meeting on March 10, 2025.

Snacks to be served during the meeting are chargeable against local funds subject to relevant Accounting and Auditing rules and regulations.

Thank you.

**CECILE C. FERRO**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



San Roque, Virac, Catanduanes  
052-8114063  
catanduanes@deped.gov.ph  
www.depedcatanduanes.com / www.catanduanes.deped.gov.ph



18 February 2025

**CECILE C. FERRO CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent  
DepEd-Division of Catanduanes  
San Roque, Virac, Catanduanes

Dear Dr. Ferro:

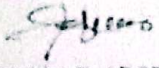
We are pleased to invite you and representatives from your agency to attend the upcoming *Kapitan sa CSC*, scheduled to take place on 06 March 2025 from 3:00 p.m. to 5:00 p.m., at the Catanduanes State University Auditorium, Virac, Catanduanes.

For your reference, we have attached a formal invitation letter from the Catanduanes Council of Human Resource Management Practitioners (CCHRMP). Attendees will have the opportunity to share best practices, strengthen inter-agency collaboration, and engage with CSC Regional Director Daisy P. Bragats and Asst. Regional Director Rosalinni V. Moneda.

We appreciate your continued support and look forward to your agency's participation.

Thank you for your time and support.

Very truly yours,

  
**ENIDA B. ABORDO**  
Director II

CFO/Eba



February 27, 2025

To: OIC-Assistant Schools Division Superintendent  
Secondary and Elementary School Heads  
Administrative Officer IV-Implementing Units  
Administrative Officer II-Elementary & Secondary  
All Others Concerned

Participation in the said activity is **voluntary basis**.

For information and dissemination.

  
**CECILE C. FERRO CESO VI**  
Assistant Schools Division Superintendent





Republic of the Philippines  
Province of Catanduanes  
**Catanduanes Council of Human Resource  
Management Practitioners, Inc.**



February 18, 2025

President,  
**MARIA ADA I. CONDENO**

LGU-Pandan

Vice-President:

**MARY JANE B. CLARTE**

LGU-Viga

Secretary:

**ROSS ANN T. PUNZALAN**

DAR

Treasurer:

**RHEA MELDAB. MORALES**

LGU-San Miguel

Auditor:

**LILY MAE T. JULAO**

LGU-Bias

Mass Media Officer:

**KIM CHRISTIAN V. NAZARENO**

LGU-San Andres

Business Managers:

**LORETO CHAVEZ**

LGU-Gigmoto

**VIRGINIA T. SONEJA**

SAVS

Committee on Rules:

Chair: **EDILBERTO MATENZO**

Provincial Assessor's

Office:

**RAFFY P. CANARIA**

**CHRISTOPHER TOMAGAN**

PGHRMO

Committee on Privileges:

Chair: **JOSEPH ARCILLA**

DEPED

**ADA A. SARMENTO**

**ANGELICA TINDUGAN**

VMAD

Committee on Membership:

Chair: **MARIBEL OGENA**

VRDHS

**JOJI V. DE LEON**

BRDHS

**MICHELLE ADELANTE**

CNHS

**ESTER V. GONZALES**

Committee on Finance:

**JOMMEL PASANO**

DOLE

**ORSON MIKE A. PRIVALDOS**

CATSU

**TEOPISTO G. ISORENA**

LGU-Pandan

Committee on Special

Activities:

Chair: **TERESA T. DELAROSA**

PEO

**EUSEBIO VALLEDOR**

LGU-Panganiban

**BEATRIZ REYES**

OPAG

**CHRISTY T. SARMENTO**

LGU-Viga

Advisors:

**PRINCE L. SUBION**

PGHRMO

**ENIDA B. ABORDO**

Director II, CSC-GFO

**CECILE C. FERRO CESO VI**

Assistant Schools Division Superintendent

OIC, Office of the Schools Division Superintendent

Dep-Ed Division of Catanduanes

San Roque, Virac Catanduanes

Dear Dr. Ferro:

The Catanduanes Council of Human Resource Management Practitioners (CCHRMPS), in collaboration with the Civil Service Commission Catanduanes Field Office (CSC FO - Catanduanes), will be hosting this year's *Kapihan sa CSC* on **6 March 2025** at 3:00 p.m. onwards at the Catanduanes State University Auditorium, Virac, Catanduanes.

The *Kapihan sa CSC* is a collaborative engagement between CSC RO V's top officials, Regional Director Daisy P. Bragais and Assistant Regional Director Rosalinni V. Moneda, with our various stakeholders in the province. The discussions will specifically address key issues and concerns related to human resource management.

In this regard, we gladly invite you and your Department Heads, Human Resource Management Officers, Administrative Officers, Employees Association/Union Officers and other interested employees to attend this significant event. Participants will have an opportunity to interact with our subject matter experts and clarify matters relevant to the topic. However, we also encourage submission of questions beforehand.

We shall be collecting a minimal fee of P500.00 per participant to cover snacks and other administrative costs. Please make the check payable to CCHRMPS with DBP Savings Account Number 00-5-01455-665-3.

For further details, please feel free to contact me at 09489625465 or email us at [ro05.fo\\_catanduanes@csc.gov.ph](mailto:ro05.fo_catanduanes@csc.gov.ph)

Thank you for your time and support.

Very truly yours,

**MARIA ADA I. CONDENO**  
CCHRMPS President

Noted:

**ENIDA B. ABORDO**

Director II

CSC FO - Catanduanes



0948-9625-465



[cchrm24@gmail.com](mailto:cchrm24@gmail.com)

CSC CATANDUANES FIELD OFFICE

San Isidro Village, Virac, Catanduanes