



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

January 6, 2023

MEMORANDUM TO:

DR. KRISTINE G. SANTELICES
Medical Officer III

In view of the attendance of the SGOD Chief to the Legazpi City on **January 16-20, 2023** for the **REGIONAL RE-ORIENTATION AND SIMULATION ACTIVITIES FOR AGENCY MERIT SELECTION PLAN (MSP) AND RECRUITMENT, SELECTION, AND APPOINTMENT (RSA) GUIDELINES FOR CENTRAL OFFICE AND FIELD OFFICES**, you are hereby designated to take charge of the Schools Governance and Operations Division and act on all routinely matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

DR. KRISTINE G. SANTELICES
Medical Officer III
Officer-In-Charge, SGOD

A report on all papers signed by you should be prepared and submitted to the SGOD Chief upon her return.

For guidance and compliance.

A handwritten signature in blue ink, appearing to read "SUSAN S. COLLANO".

SUSAN S. COLLANO, CESO V
Schools Division Superintendent