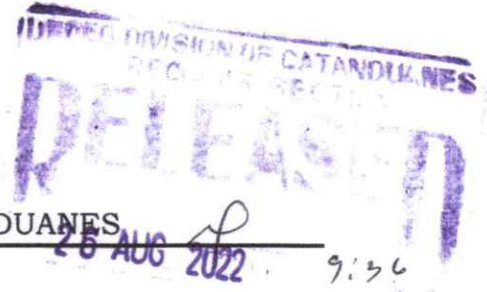




Republic of the Philippines
Department of Education
REGION V

SCHOOLS DIVISION OFFICE OF CATANDUANES



August 25, 2022

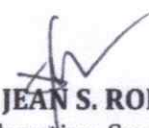
OFFICE MEMORANDUM
MEMORANDUM TO:

AROLINE T. BORJA
Education Program Supervisor
School Governance and Operations Division

In view of the sick leave of absence of the undersigned on 25th and 26th of August 2022, you are hereby designated as **Officer In-Charge** of the School Governance and Operations Division (SGOD) on the said dates. As such you are expected to act on all routinely matters and urgent administrative concerns.

It is hereby emphasized that matters that are policy-determining, fiscal and confidential in nature and those needing opinion and decision shall wait for the Chief Education Supervisor.

For guidance and compliance.


MARY JEAN S. ROMERO
Chief Education Supervisor



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