



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

November 28, 2022

MEMORANDUM TO:

ACHILLES V. ALBERTO
Education Program Specialist II

In view of the attendance of the SGOD Chief to the Rawis, Legazpi City on **December 5-9, 2022** for the **Workshop for the Cascading of the Process and Standards of the Regional Education Development Plan (REDP) 2022-2028 and Crafting of the DEDP**, you are hereby designated to take charge of the Schools Governance and Operations Division and act on all routinely matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

ACHILLES V. ALBERTO
Education Program Specialist II
Officer-In-Charge, SGOD

A report on all papers signed by you should be prepared and submitted to the SGOD Chief upon her return.

For guidance and compliance.

SUSAN S. COLLANO, CESO V
Schools Division Superintendent

0002-OIC-AROLINE T. BORJA-SGOD



San Roque, Virac, Catanduanes
(052) 811-40-63
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo-Region V - Catanduanes