



Republic of the Philippines
Department of Education

Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

OFFICE MEMORANDUM
 UM-09-05-2024

TO : SGOD and CID Chiefs and Personnel
 OSDS Unit Heads and Personnel
 Contract of Service and Job Order Employees

FROM : *[Signature]*
CECILE C. FERRO CESO VI
 Asst. Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

DATE : September 5, 2024

SUBJECT : **IN-CHARGE OF FLAG RAISING AND LOWERING CEREMONIES FOR THE MONTH OF SEPTEMBER, 2024**

1. Hereunder is the monthly schedule of assignment for the Flag Raising and Lowering Ceremonies every Monday morning and Friday afternoon for the month of **September, 2024** as part of Office Rules and Regulations pursuant to **R.A. No. 8491, s. 1998** known as **"The Code of the National Flag, Anthem, Motto, Code-of-Arms and other Heraldic Items and Devices of the Philippines"**.

DATE	SECTION-IN-CHARGE	POINT PERSON
SEPTEMBER, 2024		
9-Monday 13-Friday	Personnel Section	Marichelle B. Llave
16-Monday 20-Friday	(SDS, ASDS, Legal, ICT, AO V-Admin Cashier, Records, Supply)	Cecile C. Ferro, Atty. Norlito Jr. Agunday, Jennifer B. Metica, Eva S. Tolentino, Cherie V. Perez, Cristina Barrameda
23-Monday 27-Friday	Finance Department (Accounting, Budget)	Angelo James O. Aguinalde/ Liza R. Bernardo
30-Monday 4-Friday	Curriculum Implementation Division (CID)	Romel G. Petajen

2. For information, guidance and strict compliance.



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