



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (EIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

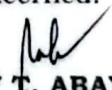
July 15, 2025

OFFICE MEMORANDUM
No. 075, s. 2025

CONDUCT OF FY 2027-2028 PLANS AND BUDGET PROPOSAL WORKSHOP

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
OSDS Unit Heads
All Others Concerned

1. In line with the continuous effort of the Department of Education to enhancing planning and budgeting processes, and as agreed during the Orientation on the Preparation of the FY 2027-2028 Plans and Budget Proposal on June 9-10, 2025 at Lotus Blu Hotel, Legazpi City, this Office will conduct FY 2027-2028 Plans and Budget Proposal Workshop on July 19, 2025 at the venue to be announced on a separate memorandum.
2. The workshop aims the following:
 - a. Prepare and consolidate data-driven, realistic, and needs-based plans and budget proposals for FY 2027-2028, anchored on the division's priorities and performance gaps.
 - b. Engage Planning Team in participatory planning for synergy efficient resource use, and improved accountability in the delivery of basic education services.
3. The following enclosures are attached for reference and guidance:
 - a. Enclosure 1: Indicative Program
 - b. Enclosure 2: List of Participants
4. Participants are expected to do pre-workshop activities prior the said workshop. Materials to be used during the workshop are accessible through the link: <https://bit.ly/PlansBudgetMAT>
5. For participation of non-teaching and teaching related participants on Saturday shall be granted Compensatory Overtime Credit (COC) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2015
6. For information, guidance, and compliance of all concerned.


MA. JEANY T. ABAYON

Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent



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Enclosure 1 of Office Memorandum No. ____, s. 2025

Indicative Program

Day/Time	Activities/Topics Covered	Responsible Persons	Method
July 19, 2025			
8:30 AM – 9:00 AM	Preliminaries		
	- Philippine National Anthem - Prayer - DepEd Catanduanes Hymn - DepEd Quality Policy Statement	Support Staff	AVP
9:00 AM – 9:10 AM	Roll Call	Carol P. Gil SEPS – HRD	F2F
9:10 AM – 9:40 AM	Welcome Message	Delfin A. Bondad OIC – ASDS	F2F
9:40 AM – 10:10 AM	Inspirational Message	Ma. Jeany T. Abayon OIC – SDS	F2F
10:10 AM – 10:30 AM	Statement of Purpose	Romel G. Petajen CES – SGOD	F2F
10:30 AM – 11:30 AM	Key Outcomes of 5-Point Reform Agenda	Rey C. Bonayon Planning Officer III	F2F
11:30 AM – 12:00 NN	Assumptions and Planning Parameters for FY 2027 – 2028	Liza R. Bernardo Administrative Officer V	F2F
1:00 PM – 1:15 PM	Energizer	OSDS	
1:15 PM – 2:15 NN	Presentation and Discussion on the Details and Step-by-Step Procedures for Accomplishing the FY 2027 – 2028 Budget Proposal Templates	Carol P. Gil SEPS - HRD	F2F
2:15 PM – 3:45 PM	Workshop in Accomplishing the FY 2027 – 2028 Budget Proposal Templates	Participants	Group Activity
3:45 PM – 4:45 PM	Presentation of Outputs	Participants	F2F
4:45 PM – 5:00 PM	Next Steps and Ways Forward	Romel G. Petajen CES – SGOD	F2F



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Enclosure 2 of Office Memorandum No. 074 s. 2025

List of Participants

OSDS (11)	CID (11)	SGOD (15)	Support Staff (3)
Ma. Jeany T. Abayon Delfin A. Bondad Atty. Norlito Jr. P. Agunday Jennifer B. Metica Eva S. Tolentino Marjorose Lopez Marichelle B. Llave Cristina T. Barrameda Cherie V. Perez Angelo James O. Aguinalde Liza R. Bernardo	Mary Jean S. Romero Gina L. Custodio Frankie T. Turalde Jezrahel T. Omadto Amelia B. Cabrera Marivic T. Camacho Niño Gerald C. Ceneta Gina B. Pantino Ma. Gina M. Templonuevo Jesslyn T. Taway 1 PSDS Representative	Romel G. Petajen Aroline T. Borja Maria Rita SR. Tablate Marife B. Brequillo Maria Audrea L. Vivo Carol P. Gil Floren P. Clavo Rey C. Bonayon Rodger A. Matienzo Amylou B. Celso Hidelita Posada Jennifer S. Casallo Ma. Theresa G. Abundo Alfred Bagadiong Ma. Lourdes Sorra	Dessa Nhie M. Matienzo Dave B. Tantiado Ma. Elaine Magtangob