



Republic of the Philippines  
Department of Education  
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

MEMORANDUM

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
School Principals/Teachers In- Charge / Officer In Charge  
Of Public Elementary and Secondary Schools  
All Others Concerned

From:   
**SOCORRO V. DELA ROSA CESO V**  
Schools Division Superintendent  


Subject: **RESCHEDULED DATE OF TRAINING FOR BATCH 1 PARTICIPANTS OF THE DIVISION TRAINING WORKSHOP ON THE PREPARATION AND ADJUSTMENT OF STRATEGIC PLAN: SCHOOL IMPROVEMENT PLAN (SIP) FOR SY 2023-2028**

Date: March 19, 2024

1. This is to inform **all school heads of San Andres districts and Zone 2 (Bato, Baras, Gigmoto, San Miguel)** to please be advised that the Division Training Workshop on the Preparation and Adjustment of Strategic Plan: School Improvement Plan (SIP) for SY 2023-2028 has been **rescheduled on April 1-2, 2024** due to management concerns.
2. Further, cheque registration fee of Four Thousand Pesos (Php 4,000.00) will be payable to **DepEd-Division of Catanduanes (BAC) 0892-1114-05**.
3. For information, guidance, and compliance of all concerned.