



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

February 19, 2024

MEMORANDUM TO:

ACHILLES V. ALBERTO I
Education Program Specialist II

In view of the attendance of the SGOD Chief to **Legazpi City** for the **TRANSFORMATION PROGRAM PRE-WORK ACTIVITY AND PLANNING WORKSHOP FOR THE PROVINCE OF ALBAY AND CATANDUANES** on **February 19-23, 2024**, you are hereby designated to take charge of the Schools Governance and Operations Division and act on all routine matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

ACHILLES V. ALBERTO I
Education Program Specialist II
Officer-In-Charge, SGOD

A report on all papers signed by you should be prepared and submitted to the SGOD Chief upon her return.

For guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

0016-OIC-ACHILLES V. ALBERTO



San Roque, Virao, Catanduanes
052-8114063
catanduanes@deped.gov.ph
www.depedrovecatanduanes.com / www.catanduanes.deped.gov.ph