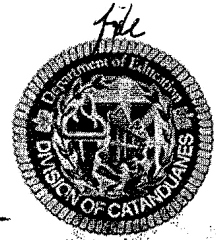
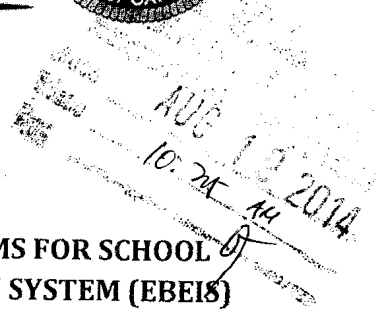




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



Division Memorandum
No. 62, S. 2014




ORIENTATION-WORKSHOP ON THE REVISED DATA GATHERING FORMS FOR SCHOOL YEAR 2014-2015 OF THE ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS)

TO: Heads, Public & Private Elementary & Secondary Schools

1. Pursuant to Dep Ed Order No. 36, s. 2014 dated August 14, 2014 re: Revised Data Gathering Forms for School Year 2014-2015 of the Enhanced Basic Education Information System (EBEIS), an Orientation-Workshop will be held at the Division Session Hall starting August 22-27, 2014 by Cluster/zone. Please refer to the schedule below.
2. The orientation-workshop aims to:
 - Disseminate and discuss the revised EBEIS forms;
 - Facilitate the online collection and submission of school-based data on the scheduled date of the school;
 - Enhanced the computer skills of the school heads and or EBEIS coordinators;
 - Facilitate the on-line validation of the Division Planning Unit personnel;
 - Meet the deadline set by the Office of the Planning Service-Research and Statistics Division (OPS-RSD), DepEd Central Office;
 - Provide a venue for sharing, using and re-using knowledge within DepED through increasing access to information.
3. Participants to this orientation-workshop are all public and private elementary & secondary school heads or EBEIS Coordinators.
4. A registration fee of Two Hundred Pesos (P200.00) to be deducted from School MOOE to cover for 2 snacks and the revised forms. Transportation and other miscellaneous expenses are chargeable to school funds subject to the usual accounting and auditing rules and regulations.
5. The schedule of the activities are the following:
 - August 22, 2014 - Zone 1 (Virac & San Andres - 73 pax)
 - August 23, 2014 - Zone 2 (Bato, San Miguel, Baras, Gigmoto - 64 pax)
 - August 25, 2014 - Zone 3 (Viga, Panganiban & Bagamanoc - 53 pax)
 - August 26, 2014 - Zone 4 (Caramoran & Pandan - 44 pax)
 - August 27, 2014 - Public Secondary Schools - 42 pax
 - Private Schools

6. Participants will bring the following:
 - a. Laptop
 - b. Extension wire
 - c. Plug it broad band with load and/or Wi-Fi
 - d. School copy of filled-up EBEIS forms for last school year
 - e. Print-out copies from LIS website of SF form 1

7. Compliance to this Memorandum is hereby desired.


JOSE L. DONCILLO, CESO VI
Schools Division Superintendent

To be indicated in the *Perpetual Index* under the following subjects:

Orientation

Work-shop

EBEIS