



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V (BIKOL)

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

June 4, 2025

**MEMORANDUM TO:**

Jannette Marquez, AO II  
Christine Louise de Leon, AO II  
Ma. Carissa Guerrero, AO II  
(Thru: The School Heads and Public Schools District Supervisors)

In connection with the Orientation-Workshop on the Preparation of Public School Teachers' Proportional Vacation Pay for SY 2024-2025 which will be held on June 10-11, 2025, you are advised to report to SDO – Personnel Section on June 5, 2025 from 1:00 PM – 5:00 PM for a planning conference.

For guidance and compliance.

By Authority of the OIC-Schools Division Superintendent:

**DELFIN A. BONDAD**  
Public Schools District Supervisor  
OIC, Assistant Schools Division Superintendent

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