

Republic of the Philippines Department of Education Region V (Bicol) DIVISION OF CATANDUANES BIDS AND AWARDS COMMITTEE (BAC)

San Roque, Virac Catanduanes, Philippines



INVITATION TO BID

FOOD AND ACCOMMODATION

DIVISION MASS TRAINING OF GRADE ONE AND GRADE SEVEN TEACHERS ON INCLUSIVE AND SPECIAL EDUCATION PROGRAM

- 1. The *DepEd*, *Division of Catanduanes*, through the *GAA CY 2017* intends to apply the sum of Seven Hundred Twenty Thousand Pesos Only (*Php720,000.00*) being the Approved Budget for the Contract (ABC) to payments under the contract for the *Food and Accommodation* in connection with the *Division Mass Training of Grade One and Grade Seven Teachers on Inclusive and Special Education Program.* Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The DepEd, Division of Catanduanes now invites bids for Food and Accommodation-Division Mass Training of Grade One and Grade Seven Teachers on Inclusive and Special Education Program on May 2-4, 2018. Completion of the Work is required for three (3) days. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II Instruction to Bidders.

ITEMS & DESCRIPTION	Quantity	Approved Budget for the Contract
Food and Accommodation- May 2-4, 2018		
DIVISION MASS TRAINING OF	300 participants	Php720,000.00
GRADE ONE AND GRADE SEVEN		
TEACHERS ON INCLUSIVE AND	i	
SPECIAL EDUCATION PROGRAM	N .	
Free: 2 Tarpaulin	*	
5 Session Halls	1	

MENU: DAY 0:

Dinner: Plain rice, pork afritada, ampalaya con carne, corn soup, banana, water

DAY 1

Breakfast: Plain rice, longganisa, sunny side-up egg, coffee/milo/milk

Snacks AM: Sotanghon guisado with bread, juice

Lunch: Plain rice, caldereta, chopsuey, fresh fruits, water

Snacks PM: Hamburger, juice

Dinner: Plain rice, porksteak, fried chicken, pakbet, fresh fruits, water

DAY 2

Breakfast: Plain rice, fried fish, tocino, coffee/milk/milo

Snacks AM: Spaghetti with bread, juice

Lunch: Plain rice, chicken adobo, fish fillet, ginisang sayote, banana, water

Snacks PM: Siopao, juice

Dinner: Plain rice, humba, ginataang langka, fresh fruits

DAY3

Breakfast: Plain rice, daing, scrambled egg; coffee/milo/milk

Snacks AM: Bikon guisado with bread, juice

Lunch: Plain rice, chicken curry, porkchop, mixed vegetables, banana, water

Snacks PM: Cheese burger, juice

- 3. A complete set of Bidding Documents may be purchased by interested bidders from April 5- 25, 2018 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of One Thousand Pesos Only (Php1,000.00).
- 4. The DepEd, Division of Catanduanes will hold a *Pre-Bid Conference* on *April 12, 2018 at 9:00 A.M.* at *BAC Office*, which shall be open to all interested parties who have purchased the Bidding Documents.
- 5. Bids must be delivered to the address below on or before <u>April 25, 2018 at 9:00</u> <u>A.M.</u> at *BAC Office*. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
 - Bid opening shall be on <u>April 25, 2018 at 9:00 A.M</u>. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
- 6. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
- 7. The *DepEd*, *Division of Catanduanes*, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- 8. For further information, please refer to:

MA. LUISA T. DELA ROSA Chairman, Bids and Awards Committee DepEd, Division Office, Virac, Catanduanes CP No. 09994820365

> MA. LUISA T. DELA ROSA BAC Chairman

FOOD AND ACCOMMODATION

DIVISION MASS TRAINING OF GRADE ONE AND GRADE SEVEN TEACHERS ON INCLUSIVE AND SPECIAL EDUCATION PROGRAM MAY 2-4, 2018

PROJECT SCHEDULE

NO.	ACTIVITY	DURATION	START	END
		(days)	SIAKI	END
1.	Preparation of Bidding Documents	2		
2.	Pre-Procurement Conference	1	*	
3.	Invitation to Bid (Advertisement/ Posting)	.7	April 5, 2018	April 11, 2018
4.	Issuance of Bidding Documents		April 5, 2018	April 25, 2010
5.	Pre-Bid Conference	1	April 5, 2018	
6.	Issuance of Bid Bulletin (if any)	7	Арги 12, 2010 - Б	AC Office- 9:00 AM
7.	Receipt and Opening of Bids	1	April 25, 2018 - BAC Office-9:00 AM	
8.	Bid Evaluation		April 25, 2018 - BAC Office-9:00 AM April 25, 2018 at 1:00 PM	
9.	Post-qualification		April 25, 2018 at 1:00 PM	
10.	Approval of Res./Issuance of NOA	la l	April 25, 2018 April 26, 2018	
11.	Contract Preparation and Signing	1	April 20, 2018 April 27, 2018	
12.	Approval of contract by higher authority	,	Арги 27, 2018	
13.	Issuance of Notice to Proceed	1	April 30, 2018	
		1' '		

MA. LUISA T. DELA ROSA BAC Chayman

MIGUEL C. OGALINOLA

Vice-Chairman

ROMEL G. PETAJEN

MA. CIELO C. TUBALE
Monvoer

NELSON T. SICIO Member

GINAU. CUSTODIO Member

JOSEFA V. ZAPE Head, BAC Secretariat