



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
BIDS AND AWARDS COMMITTEE (BAC)
San Roque, Virac
Catanduanes, Philippines



INVITATION TO BID

FOOD AND ACCOMMODATION

3-DAY DIVISION LIVE-IN TRAINING-WORKSHOP FOR KINDERGARTEN TEACHERS

1. The *DepEd, Division of Catanduanes*, through the *GAA CY 2016* intends to apply the sum of **Five Hundred Ninety Thousand Four Hundred Pesos Only (Php590,400.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *Food and Accommodation in connection with the 3-Day Division Live-In Training-Workshop for Kindergarten Teachers*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DepEd, Division of Catanduanes* now invites bids for *Food and Accommodation –3-Day Division Live-In Training-Workshop for Kindergarten Teachers*. Completion of the Work is required three (3) days for every batch. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II - Instruction to Bidders.

ITEMS & DESCRIPTION	Quantity	Approved Budget for the Contract
Food and Accommodation- 3-DAY DIVISION LIVE-IN TRAINING-WORKSHOP FOR KINDERGARTEN TEACHERS Batch 1- November 24-26, 2016 Batch 2- November 28-30, 2016	246 participants	Php590,400.00

Description:

Breakfast, Lunch, Dinner, Snacks-AM and PM and accommodation for three (3) days for each batch

Menu: **BATCH 1**

NOVEMBER 24, 2016

Snacks AM: Baked macaroni, garlic bread, juice

Lunch: Plain rice, ampalaya con carne, beef steak, banana

Snacks PM: Tuna sandwich, juice

Dinner: Plain rice, fried fish, humba, fruit salad

NOVEMBER 25, 2016

Breakfast: Plain rice, egg, tinapa, fresh fruits, coffee/milo

Snacks AM: Sotanghon guisado, bread, juice

Lunch: Plain rice, hamonado, laing, salad

Snacks PM: Special siopao, juice

Dinner: Plain rice, kare-kare with bagoong, fish fillet, fruits

NOVEMBER 26, 2016

Breakfast: Fried rice, scrambled egg, longganisa, fresh fruit, coffee/milo

Snacks AM: Spaghetti with bread, juice

Lunch: Plain rice, pork litson kawali, chopsuey, fruits

Snacks PM: Ham and egg sandwich, juice

Dinner: Plain rice, caldereta, pakbet, banana

BATCH 2

NOVEMBER 28, 2016

Snacks AM: Lasagna, garlic bread, juice
Lunch: Plain rice, laing, beefsteak, banana
Snacks PM: Cheese pimiento sandwich, juice
Dinner: Plain rice, menudo, chopsuey, pakwan

NOVEMBER 29, 2016

Breakfast: Plain rice, hotdog, tinapa, scrambled egg, coffee/milo
Snacks AM: Sotanghon guisado, bread, juice
Lunch: Plain rice, beef caldereta, ampalaya con carne, macaroni salad
Snacks PM: Cheese burger, softdrinks
Dinner: Plain rice, chicken curry, mixed vegetables, banana

NOVEMBER 30, 2016

Breakfast: Fried rice, corned beef with potato, tinapa, fresh fruit, coffee/milo
Snacks AM: Sotanghon guisado with bread, juice
Lunch: Plain rice, guisado sayote, chicken adobo, buko pandan
Snacks PM: Ham and egg sandwich, juice
Dinner: Plain rice, fried fish, caldereta, fruit salad

Specification for the Training Venue:

1. With free meals and accommodation for 10 trainers and staff
2. With 2 training halls for simultaneous sessions
3. With free 2 tarpaulins in two training halls
4. Packed dinner on the last day of the training (Batch 1 and 2)
3. A complete set of Bidding Documents may be purchased by interested bidders from October 26, 2016 to November 15, 2016 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of One Thousand Pesos Only (Php1,000.00).
4. The DepEd, Division of Catanduanes will hold a *Pre-Bid Conference* on November 2, 2016 at 4:00 P.M. at *BAC Office*, which shall be open to all interested parties who have purchased the Bidding Documents.
5. Bids must be delivered to the address below on or before November 15, 2016 at 10:30 A.M. at *BAC Office*. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on November 15, 2016 at 10:30 A.M. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
6. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
7. The *DepEd, Division of Catanduanes*, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

BERNIE C. DESPABILADERO
Chairman, Bids and Awards Committee
DepEd, Division Office, Virac, Catanduanes
CP No. 09062470642


BERNIE C. DESPABILADERO
BAC Chairman

**3-DAY DIVISION LIVE-IN TRAINING-WORKSHOP FOR
KINDERGARTEN TEACHERS**

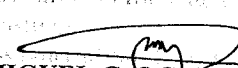
Batch 1- Nov. 24-26, 2016

Batch 2- Nov. 28-30, 2016


PROJECT SCHEDULE

NO.	ACTIVITY	DURATION (days)	START	END
1.	Preparation of Bidding Documents	4		
2.	Pre-Procurement Conference	1		
3.	Invitation to Bid (Advertisement/ Posting)	7	October 26, 2016	November 1, 2016
4.	Issuance of Bidding Documents		October 26, 2016	November 15, 2016
5.	Pre-Bid Conference	1	November 2, 2016 at 4:00 PM- BAC Office	
6.	Issuance of Bid Bulletin (if any)	7	November 9, 2016	
7.	Receipt and Opening of Bids	1	Nov. 15, 2016 at 10:30 AM- BAC Office	
8.	Bid Evaluation and Post- Qualification	2	Nov. 15, 2016-1 PM	Nov. 16, 2016
9.	Contract Award (RTA, NOA, Contract, NTP)	3	Nov. 17, 2016	Nov. 18, 2016



BERNIE C. DESPABILADERO
BAC Chairman



MIGUEL C. OGALINOLA
Vice-Chairman


NELSON T. SICIO
Member


ROMEL G. PETAJEN
Member

GINA L. CUSTODIO
Member


MA. CIELO C. TUBALE
Member


JOSEFA V. ZAPE
Head, BAC Secretariat