



INVITATION TO BID

PROCUREMENT OF BOND PAPER (A4 size, S-20)

For the Reproduction of Self-Learning Modules for Quarter 2

1. The *Schools Division Office of Catanduanes*, through the General Appropriation Act (GAA) CY 2020 intends to apply the sum of ***Nineteen Million Five Hundred Ninety Nine Thousand Eight Hundred Pesos Only (P19,599,800.00)***, being the Approved Budget for the Contract (ABC) to payments under the contract for the ***Procurement of Bond Paper for the Reproduction of Self-Learning Modules for Quarter 2***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Schools Division Office of Catanduanes now invites bids for the Procurement of Materials for Module Reproduction for Quarter 2. ***Delivery of the Goods is required within thirty (30) days***. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instruction to Bidders.

Name of Project: Procurement Of Bond Paper (A4 size, S-20) for the Reproduction of Self-learning Modules for Quarter 2

Approved Budget for the Contract: Php19,599,800.00

Specific Requirement:

Item No.	ITEMS & DESCRIPTION	QUANTITY
1.	Bond paper- A4 size, Substance 20	71,272 reams

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the “Government Procurement Reform Act”.


Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from ***DepEd, Division of Catanduanes, BAC Secretariat*** and inspect the Bidding Documents at the address given below from **8:00 A.M. to 5:00 P.M.**
5. A complete set of Bidding Documents may be purchased by interested Bidders from ***September 8-28, 2020*** from the address below and upon payment of a

6. The **DepEd, Division of Catanduanes** will hold a *Pre-Bid Conference* on September 15, 2020 at 9:00 A.M. at SDO-ASDS Office, which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before September 28, 2020 at 9:00 AM at SDO-ASDS Office. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on September 28, 2020 at 9:00 AM at SDO-ASDS Office. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
8. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
9. The *Schools Division Office of Catanduanes*, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

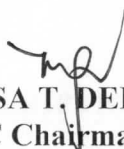
Mrs. Ma. Luisa T. Dela Rosa
Chairman, Bids and Awards Committee
DepEd, Division Office, Virac, Catanduanes
CP No. 09476099689


MA. LUISA T. DELA ROSA
BAC Chairman

**PROCUREMENT OF
PROCUREMENT OF BONDPAPER (A4, S-20) FOR THE REPRODUCTION OF
SELF-LEARNING MODULES FOR QUARTER 2**

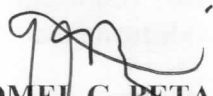
PROJECT SCHEDULE

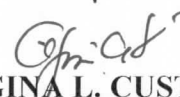
NO.	ACTIVITY	DURATION (days)	START	END
1.	Preparation of Bidding Documents	7		
2.	Pre-Procurement Conference	1	Sept. 1, 2020	
3.	Advertisement/Posting of Invitation to Bid	7	Sept. 8, 2020	Sept. 14, 2020
4.	Issuance of Bidding Documents		Sept. 8, 2020	Sept. 28, 2020
5.	Pre-Bid Conference	1	Sept. 15, 2020 at 9:00 AM at ASDS Office	
6.	Issuance of Bid Bulletin (if any)	7		
7.	Deadline of Submission and Receipt of Bids/ Bid Opening	1	Sept. 28, 2020 at 9:00 AM at ASDS Office	
8.	Bid Evaluation	1	Sept. 29, 2020	
9.	Post-Qualification	1	Sept. 30, 2020	
10.	Approval of Resolution/ Issuance of Notice of Award	1	Oct. 1, 2020	
11.	Contract Preparation and Signing	1	Oct. 2, 2020	
12.	Approval of contract by higher authority	1	Oct. 5, 2020	
13.	Issuance of Notice to Proceed	1	Oct. 6, 2020	

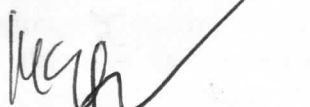

MA. LUISA T. DELA ROSA
BAC Chairman



MARIANNE C. TUD
Vice-Chairman


NELSON T. SICIO
Member


ROMEL G. PETAJEN
Member


GINA L. CUSTODIO
Member


MA. CIELO C. TUBALE
Member


FRANKIE TURALDE
Member