



## INVITATION TO BID

### Provision and Distribution of Powdered Milk on the Implementation of School-Based Feeding Program (SBFP) for SY 2021-2022

1. The *Schools Division Office of Catanduanes* through the *General Appropriation Act (GAA) CY 2021* intends to apply the sum of *Six Million Nine Hundred Thirty-Eight Thousand Eight Hundred Thirty Eight Pesos Only (Php6,938,838.00)*, being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of *Provision and Distribution of Powdered Milk for Schools Based Feeding Program (SBFP) for SY 2021-2022*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

**Specification= 33 grams sachet non-flavored/plain powdered milk**

**Total Beneficiaries=13,526 Kinder–VI Learners (enrolment as of Sept. 6, 2021)**

**Feeding Days and Duration= 27 days**

**The winning supplier will deliver the foodpacks and milk to schools as drop-off points. Delivery time is 8:00 AM to 5:00 PM every Monday ( x 3 days supply and Thursday (x 4 days supply)**

**Approved Budget for the Contract (ABC)= Php6,938,838.00**

2. The *Schools Division Office of Catanduanes* now invites bids for the above Procurement Project. Delivery of the Goods is required **twenty seven (27) days (Monday to Sunday)**. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary *pass/fail* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Prospective bidders may obtain further information from Schools Division Office and inspect the Bidding Documents at the address given below during Monday to Friday from 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 30, 2021 to October 20, 2021 to** from the given address and website below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos Only (Php10,000.00)**. The Procuring Entity shall allow the bidder to present proof of payment for the fees in person.
6. The Schools Division Office of Catanduanes will hold a **Pre-bid Conference on October 7, 2021 at 10:00 AM at SDO Conference Hall-A** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **October 20, 2021 at 10:00 AM**. Late bids shall not be accepted.

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **October 20, 2021 at 10:00 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
11. The *Schools Division Office of Catanduanes* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**MA. LUISA T. DELA ROSA**  
**Chairman, Bids and Awards Committee**  
**DepEd, Division Office, Virac, Catanduanes**  
**CP No. 09476099689**

  
**MA. LUISA T. DELA ROSA**  
**BAC Chairman**

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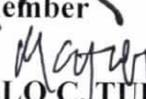
**PROJECT SCHEDULE**

NO.	ACTIVITY	DURATION (days)	START	END
1.	Pre-Procurement Conference	1	September 20, 2021 at 2:30 PM at ASDS Office	
2.	Advertisement/ Posting of Invitation to Bid	7	Sept. 30, 2021	Oct. 6, 2021
3.	Issuance of Bidding Documents		Sept. 30, 2021	Oct. 20, 2021
4.	Pre-Bid Conference	1	Oct. 7, 2021 at 10:00 AM at Conf. Hall-A	
5.	Issuance of Bid Bulletin (if any)	7		
6.	Deadline of Submission and Receipt of Bids/Bid Opening	1	Oct. 20, 2021 at 10:00 AM at Conf. Hall-A	
7.	Bid Evaluation	1	Oct. 21, 2021	
8.	Post-qualification	2	Oct. 22, 2021	
9.	Approval of Resolution to Award Issuance of Notice of Award	1	Oct. 25, 2021	
10.	Contract Preparation and Signing	1	Oct. 26, 2021	
11.	Approval of contract by higher authority	1	Oct. 27, 2021	
12.	Issuance of Notice to Proceed	1	Oct. 28, 2021	

  
**MA. LUISA T. DELA ROSA**  
**BAC Chairman**

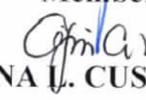
  
**MARY JEAN S. ROMERO**  
**Vice-Chairman**

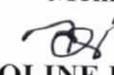
  
**ROMEL G. RETAJEN**  
**Member**

  
**MA. CIELO C. TUBALE**  
**Member**

  
**EVA S. TOLENTINO**  
**BAC Secretariat**

  
**NELSON T. SICIO**  
**Member**

  
**GINA L. CUSTODIO**  
**Member**

  
**AROLINE BORJA**  
**Member**

**JENNIFER S. CASALLO**  
**SBFP Focal Person**