



Republic of the Philippines  
**Department of Education**  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES  
**BIDS AND AWARDS COMMITTEE (BAC)**  
Virac, Catanduanes

**INVITATION TO BID**

**PROCUREMENT OF Q3 and Q4 LEARNING RESOURCES FOR FLEXIBLE LEARNING OPTION (ADM/ ALS/ EiE)**

1. The *Schools Division Office of Catanduanes* through the *General Appropriation Act (GAA) CY 2022* intends to apply the sum of *Three Million Eight Hundred Three Thousand Four Hundred Fifty Pesos Only (Php3,803,450.00)*, being the Approved Budget for the Contract (ABC) to payments under the contract for the procurement of *Procurement of Q3 and Q4 Learning Resources for Flexible Learning Option (ADM/ ALS/ EiE)*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Schools Division Office of Catanduanes* now invites bids for the above Procurement Project. *Delivery of the Goods is required thirty (30) calendar days*. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instruction to Bidders.

**Name of Project: Procurement of Q3 and Q4 Learning Resources for Flexible Learning Option (ADM/ ALS/ EiE)**

**Approved Budget for the Contract: Php3,803,450.00**

**Specific Requirement:**

Item No.	Description	Quantity
1.	<b>EPSON Ink #664 (Original)</b> - 1 set contains: one (1) 70 ml bottle black one (1) 70 ml bottle blue one (1) 70 ml bottle yellow one (1) 70 ml bottle red	<b>210 sets</b>
2.	<b>EPSON Ink #664 (original)</b> One (1) 70 ml black ink	<b>300 bottles</b>
3.	<b>EPSON Ink # 003 (original)</b> – 1 set contains: one (1) 65 ml bottle black one (1) 65 ml bottle blue one (1) 65 ml bottle yellow one (1) 65 ml bottle red	<b>210 sets</b>
4.	<b>EPSON Ink #003 (original)</b> One (1) 765 ml black ink	<b>300 bottles</b>
5.	<b>Bond Paper</b> Size A4, substance 20	<b>6,641 reams</b>
6.	<b>OTG</b> Class 10, 64 gb OTG/USB 2 in 1 Compatible with micro USB Andriod based smartphones and tablets, Windows 7, Windows 8, Windows 10, Mac OS x v 10.9+ and higher High-speed USB 3.0 performance with up to 130mbps file transfer from drive to computer with Type C Adapter	<b>836 pcs.</b>

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary *pass/fail* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Prospective bidders may obtain further information from Schools Division Office of Catanduanes and inspect the Bidding Documents at the address given below during Monday to Friday from 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 6, 2022 to May 26, 2022** from the given address and website below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php5,000.00)**. The Procuring Entity shall allow the bidder to present proof of payment for the fees in person.
6. The Schools Division Office of Catanduanes will hold a Pre-bid Conference on **May 13, 2022 at 1:00 PM** at SDO-ASDS Office which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **May 26, 2022 at 1:00 PM**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **May 26, 2022 at 1:00 PM at CID Office** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
11. The *Schools Division Office of Catanduanes* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**MA. LUISA T. DELA ROSA**  
**Chairman, Bids and Awards Committee**  
**DepEd, Division Office, Virac, Catanduanes**  
**CP No. 09476099689**  
**[www.depedrovcatanduanes.com](http://www.depedrovcatanduanes.com)**

  
**MA. LUISA T. DELA ROSA**  
**BAC Chairman**





**Procurement Of Q3 and Q4 Learning Resources for Flexible Learning Option  
(ADM/ ALS/ EiE)**

**PROJECT SCHEDULE**

NO.	ACTIVITY	DURATION (days)	START	END
1.	Pre-Procurement Conference	1 CD	May 5, 2022	
2.	Advertisement/ Posting of Invitation to Bid	7 CD	May 6, 2022	May 12, 2022
3.	Pre-Bid Conference	1 CD	May 13, 2022 at 1:00 PM- CID Office	
4.	Deadline of Submission and Receipt of Bids/ Bids Opening	1 CD	May 26, 2022 at 1:00 PM- CID Office	
5.	Bid Evaluation	1 CD	May 27, 2022	
6.	Post-Qualification	2 CD	May 30-31, 2022	
7.	Approval of Resolution/ Issuance of Notice of Award	1 CD	June 1, 2022	
8.	Contract Preparation and Signing	1 CD	June 2, 2022	
9.	Approval of contract by higher authority	1 CD	June 3, 2022	
10.	Issuance of Notice to Proceed	1 CD	June 6, 2022	

MA. LUISA T. DELA ROSA  
BAC Chairman

  
MARY JEAN S. ROMERO  
Vice-Chairman

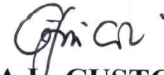
  
MA. CIELO C. TUBALE  
Member

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NORLITO JR. P. AGUNDAY  
Member

  
EVA S. TOLENTINO  
Head- BAC Secretariat

  
ROMEL G. PETAJEN  
Member

  
GINA L. CUSTODIO  
Member

  
AROLINE T. BORJA  
Member