



DEPARTMENT OF EDUCATION

OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

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Office of the Undersecretary

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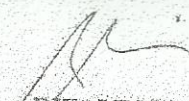
By: JW

TO: Regional Directors
Schools Division Superintendents
Heads, Public Elementary, Secondary, and Integrated Schools

SUBJECT: EVALUATION OF SCHOOL CLUBS IN THE PHILIPPINES

DATE: May 13, 2015

1. In pursuit of developing policies, standards and guidelines on youth formation programs, the Department of Education is conducting an evaluation of school clubs in public schools in the Philippines. The evaluation shall serve as the baseline in implementing more effective youth related programs, projects and policies.
2. The forms which will be used to conduct the evaluation are as follows:
 - a. Enclosure No. 1 - Evaluation form for School Heads.
 - b. Enclosure No. 2 - Consolidated form for Schools Division Offices
 - c. Enclosure No. 3 - Consolidated form for Regional Offices
3. All school heads shall accomplish Enclosure No. 1. Afterwards, the school head shall transmit the accomplished Enclosure No. 1 to their respective Schools Division Offices.
4. The Schools Division Office shall then accomplish Enclosure No. 2 based on the consolidated answers of Enclosure No. 1 by all school heads in the Division. Upon completion by the Schools Division Office, Enclosure No. 2 shall be transmitted to the Regional Office. Enclosure No. 1 shall also be attached as an annex.
5. The Regional Office shall then accomplish Enclosure No. 3 based on the consolidated answers of Enclosure No. 2 by all Division Offices in their region. Upon completion by the Regional Office, Enclosure No. 3 shall then be encoded in Microsoft Word (.doc) type of document following the format of the Enclosure, with the file name (SchoolClubEval-Region) and sent to youthformation@deped.gov.ph and joseph.angeles002@deped.gov.ph on or before June 15, 2015. Likewise, the Regional Office shall also send the original copies of Enclosures 1-3 to the Office of the Undersecretary for Regional Operations, Department of Education Central Office (DepEd CO), DepEd Complex, Meralco Avenue, Pasig City.
6. For more information, all concerned may contact the Office of the Undersecretary for Regional Operations at telephone no. (02) 633-5375 and look for Mr. Joseph Benjamin Angeles.
7. For immediate dissemination and compliance.


RIZALINO D. RIVERA
Undersecretary

Enclosure No. 1 – Evaluation form for School Heads

Name of the School: _____

1. Put a check (✓) before the number that best describes your school:
 - _____ a) Elementary School
 - _____ b) High School
 - _____ c) Integrated School (Elementary and High School)

2. Number of school clubs/organizations present in school: _____
 (It is considered a club if a certain group has students as members, and a school employee as its adviser)

3. Number of enrolled students in the school for school year 2014-2015: _____

Please accomplish the following table for each of the clubs/organizations in school. The table may be reproduced into multiple copies if needed.

Name of school/club organization	Number of members	Number of activities conducted in school year 2014-2015	List all activities the club did in School year 2014-2015	Description of the activity (Please check the box that most accurately defines the activity. Please check one (1) box only per activity)
				<input type="checkbox"/> Speech contest <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Musical contest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting Others _____
				<input type="checkbox"/> Pageant <input type="checkbox"/> Clean-ups <input type="checkbox"/> Quiz bee <input type="checkbox"/> Sportsfest

Enclosure No. 1 -- Evaluation form for School Heads

<input type="checkbox"/> Speech contest <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Musical contest <input type="checkbox"/> Sportsfest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting	<input type="checkbox"/> Pageant <input type="checkbox"/> Clean-ups <input type="checkbox"/> Quiz bee
Others: <input type="checkbox"/> Speech contest <input type="checkbox"/> Paper/bottle drive <input type="checkbox"/> Awareness campaign <input type="checkbox"/> Musical contest <input type="checkbox"/> Seminars <input type="checkbox"/> Tree planting	<input type="checkbox"/> Pageant <input type="checkbox"/> Clean-ups <input type="checkbox"/> Quiz bee <input type="checkbox"/> Sportsfest
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