




Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

TO : **WILFREDO E. CABRAL**
Regional Director, DepEd NCR and
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

ATTENTION : Bureau of Human Resource and Organizational Development-
Organization Effectiveness Division

FROM :  **SUSAN S. COLLANO**
Asst. Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

SUBJECT : **Endorsement of DEPED, Schools Division Office of Catanduanes
CITIZEN'S CHARTER 2021**

DATE : January 10, 2022

In compliance with DM-HROD-2021-0242 issued by the Office of the Undersecretary for Human Resource and Organizational Development, the **Schools Division Office of Catanduanes** respectfully endorses its **Citizen's Charter 2021**.

With this submission, I hereby declare that the Citizen's Charter 2021 is a result of collaboration among the Anti-Red Tape Focal and chiefs of functional divisions in the Division Office. Thus, it is true and correct to the best of my knowledge. In undertake the responsibility to inform you of any changes therein, immediately.