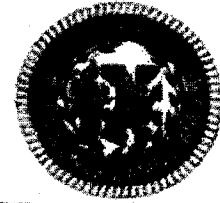


Republic of the Philippines
Department of Education
Region V(Bicol)

SCHOOLS DIVISION OF CATANDUANES
Virac, Catanduanes

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DIVISION MEMORANDUM

• No. 47 s. 2017

TO : SDO Chiefs
Education Program Supervisors I
Public Schools District Supervisors
Elementary/Secondary School Heads
SDO Unit Heads
Education Program Specialists II
Senior Education Program Specialists
Project Development Officers

FROM: 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT : **1ST REGULAR DIVISION MANCOM MEETING**

DATE : March 3, 2017

1. In line with the upcoming closing and graduation ceremonies, and to be updated with the recent DepEd guidelines and policies discussed during the Regional MANCOM meeting, this Office announces the 1st Regular Division MANCOM Meeting on **March 9, 2017** at San Andres Central Elementary School from 8:00 a.m. to 5:00 p.m.
2. Expected participants are the following : SDO Chiefs, Education Program Supervisors I, Public Schools District Supervisors, Elementary/Secondary School Heads, SDO Unit Heads, Education Program Specialist II , Senior Education Program Specialists and Project Development Officers. No proxy shall be allowed.
3. A registration fee of Three Hundred Fifty Pesos (Php 300.00) shall be charged to cover 2 snacks and 1 lunch. Participants shall pay the registration fee in cash for the issuance of official receipt. Travel, registration fee and incidental expenses shall be charged against school's MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate and wide dissemination of this Memorandum is earnestly enjoined.