



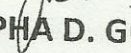
Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



June 25, 2015

**MEMORANDUM**

**TO :** SDO CHIEFS  
Education Program Supervisors – I  
Public Schools District Supervisors  
SDO Section Heads  
Senior Education Program Specialists  
Elem & Secondary School Heads

**FROM :**  **NYMPHA D. GUEMO**  
Asst. Schools Division Superintendent

**SUBJECT : DIVISION MANCOM MEETING**

There will be a Division MANCOM Meeting at the Schools Division Office on July 9, 2015 , 8:00 A.M to 5:00 P.M.

Travel expenses and Registration Fee of Two Hundred Pesos ( P 200.00 ) for the snacks and meals shall be charged to the participants chargeable against MOOE / local fund subject to the usual accounting and auditing rules and regulations. The school heads of fiscal autonomous schools shall pay the registration fee in cash for the issuance of official receipt.

For information and guidance.

