




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



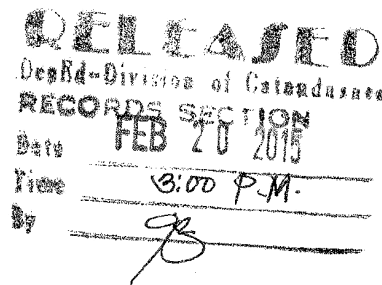
MEMORANDUM

To : Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Schools Division Coordinators
Senior Education Program Specialists
Public Schools District Supervisors
Elementary and Secondary School Heads/TICs
Section Heads

From : 
JOSE L. DONCILLO, CESO VI
Schools Division Superintendent

Date : February 20, 2015

Subject : **DIVISION MANCOM MEETING**



1. The Division MANCOM Meeting is scheduled on March 02, 2015, 8:00 AM at Schools Division Office Conference Hall C.
2. Agendas are as follows:
 - Updates of the Regional MANCOM Meeting
 - Closing Exercises and Year-End Reports
 - National Achievement Test
 - Continuing Registration for Enrolment SY 2015-2016
 - Mass Training for Grade 4 and 10 Teachers
 - Brigada Eskwela
 - Other Matters
3. Registration fee is Two Hundred Fifty Pesos (Php250.00) which shall be deducted from the school MOOE. Participants from Implementing Units shall pay the registration fee directly to the Cashier who in turn shall issue officials receipts. Travel expenses incident to this activity shall be charged against local funds subject to the usual accounting, auditing rules and regulations.
4. Attendance of all concerned is enjoined.