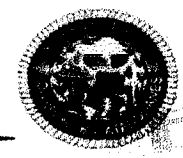


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Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



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OCT 07 2015
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[Signature]

MEMORANDUM

TO : Public School District Supervisors
Elementary and Secondary School Heads
ZLAC Math Trainers, Facilitators and Coordinators (Elem & Sec.)

FROM : **NYMPHA D. GUEMO**
Assistant Schools Division Superintendent
Officer In-Charge

SUBJECT : **DIVISION LEARNING ACTION CELL (LAC) MID-ASSESSMENT AND PLANNING CONFERENCE FOR MATHEMATICS TRAINERS, FACILITATORS AND COORDINATORS**

DATE : October 7, 2015

1. There will be a Division Learning Action Cell (LAC) MID-Assessment and Planning Conference for Mathematics Trainers, Facilitators and Coordinators on October 16, 2013 (Whole Day) to start at 8:00AM at the Division Office Conference Hall C.
2. The conference aims to.
 - a. Assess the extent of achievement of the ZLAC program objectives based from the success measures of the first two months of implementation.
 - b. Plan modifications and strengthen best practices to quality assure the delivery of the program.
3. To attend the conference are the following
 - Elementary grade level trainers and supervising Schools Heads of all districts.
 - Secondary math trainers facilitators and grade level coordinators of all zones.
4. Travel expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For information, dissemination and compliance.