



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



MEMORANDUM

TO: SDO Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Education Program Specialists

FROM: NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer - In - Charge

SUBJECT: DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT) and
MUNICIPAL FIELD TECHNICAL ASSISTANCE TEAMS (MFTATs)

DATE: August 10, 2015

2015 AUG 10 2:30 P.M.
Date: _____
Time: _____
By: _____

1. In compliance with Regional Unnumbered Memorandum dated July 23, 2015, and as part of Management Plan under the Rationalization Program of the Department of Education, the Division Field Technical Assistance Teams (DFTATs) were organized.
2. The following are the responsibilities of Technical Assistance Providers:
 - a. Guide clients in planning, strategizing, implementing plans, evaluating performance and accomplishments.
 - b. Share information regarding directions from higher management
 - c. Share information regarding the existence and/or availability of needed resources both from within and outside DepEd.
 - d. Offer client's information where to source out the needed TA.
 - e. Give feedback, especially those coming from the clients for continuous improvement.
 - f. Prepare recommendations for policy formulation.
3. Enclosure 1 is the Division Field Technical Assistance Team (DFTAT) and Municipal Field Technical Assistance Team (MFTAT).
4. In connection with the above-mentioned roles and functions, the MFTATs are expected to come up with Technical Assistance Report (Enclosure 2) and Technical Reporting Log (Enclosure 3) per month to be consolidated by DFTAT to be submitted to Regional Office
5. For your information, guidance and compliance.

Division Field Technical Assistance Team (DFTAT)

Chairman: **NYMPHA D. GUEMO**
Asst. Schools Division Superintendent
Officer - In - Charge

Co - Chairman: **JOSEFA V. ZAFE**
Chief Education Supervisor – CID

MIGUEL C. OGALINOLA
Chief Education Supervisor - SGOD

Team Leader: **MARY JEAN S. ROMERO**
Education Supervisor – SGOD

Co - Team Leaders: **SARAH S. CHIONG**
Senior Education Program Specialist, School Monitoring and Evaluation

MARY ROSE V. STA. ROSA
Education Program Specialist II, School Monitoring and Evaluation

Members:

EMELINE FRANCIA P. ABRASALDO
Senior Education Program Specialist – HRDD

MARIA IMELDA S. ABEJO
Senior Education Program Specialist – Social Mobilization & Networking

RAQUEL PAHUYO
Senior Education Program Specialist, Planning and Research

REY BONAYON
Planning Officer III

MA. SIONNE MAY T. CRISPINO
Education Program Specialist II – HRDD

MARIFE B. BREQUILLO
Education Program Specialist II– Social Mobilization & Networking

MICHELLE ANNE B. OGALINOLA
Project Development Officer - DRRM

Municipal Field Technical Assistance Teams (MFTATs)

Virac

Team Leader: **LYDIA D. ABUNDO**
Education Supervisor - EPP/TLE/VE

Members: **MERLY GONZALES**
Public Schools District Supervisor
ELIAS ABUNDO
Public Schools District Supervisor

San Andres

Team Leader: **NELSON T. SICIO**
Education Supervisor - MAPEH/PESS

DELIA P. LAZARO
Public Schools District Supervisor – OIC

Bato
GINA B. PANTINO

Education Supervisor - English/Information Officer/Reading Recovery/
Speaker's Bureau

Member:

BELEN TAPAS
Public Schools District Supervisor

Baras
Team Leader:

AMELIA CABRERA
Education Supervisor - ALS/Library Hub

Members:

HERMAN L. BODOTA
Public Schools District Supervisor

ERLINDA BORBE
Public Schools District Supervisor

San Miguel
Team Leader:

ROMEL G. PETAJEN
Education Supervisor - Mathematics/ADM

Member:

EDGAR RIMA
Public Schools District Supervisor

Gigmoto
Team Leader:

GINA TEMPLONUEVO
Education Supervisor - Filipino/Foreign Language

Member:

HENRY MARIN
Public Schools District Supervisor

Viga
Team Leader:

ROSA T. TUSI
Education Supervisor - Edukasyon sa Pagpapakatao

Member:

NIEVA DJ. TUIBEO
Public Schools District Supervisor – OIC

Panganiban
Team Leader:

GINA L. CUSTODIO
Education Supervisor - Kindergarten/Private School/Multigrade/K to 12
Coordinator (Elementary)

Member:

JOSELITO RUIZ
Public Schools District Supervisor – OIC

Bagamanoc
Team Leader:

CYNTHIA T. SONEJA
Education Supervisor – Araling Panlipunan/SPED

Member:

BRENDA V. VILLAREY
Public Schools District Supervisor

Caramoran

Team Leader:

JOSEFA V. ZAFE
Chief Supervisor – CID

Member:

EDGARDO VALENCIA
Public Schools District Supervisor

Pandan

Team Leader:

JEZRAHEL T. OMADTO
Education Supervisor –Science/Student Teaching/K to 12 Coordinator
(Secondary)

Members:

CECILIA V. SONEJA
Public Schools District Supervisor

NELSON ISORENA
Public Schools District Supervisor

Enclosure No. 2

TECHNICAL ASSISTANCE REPORT

Division: Catanduanes

District: _____

Quarter/Month: _____

SITUATIONAL ANALYSIS/CONTEXT:

TECHNICAL ASSISTANCE OBJECTIVES:

WHAT WAS UNDERTAKEN:

Planning Made	Action Taken	Results

Technical Assistance Provider/s:

NAME, SIGNATURE & DATE

NAME, SIGNATURE & DATE

