



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**  
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdv15@gmail.com  
Website: www.depedrovcatanduanes.com Tel No.: (052)811-40-63



**RELEASED**

DepEd, Division of Catanduanes  
October 8, 2019  
RECORDS SECTION  
Date: OCT 08 2019  
Time: 3:00 PM  
Title/Signature: [Signature]

**MEMORANDUM**

**TO:** Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Administrative Officer (Administrative and Budget)  
Section Chiefs, SEPS and EPS II  
Elementary and Secondary School Heads

**FROM:** [Signature]  
**DANILO E. DESPI**  
Schools Division Superintendent

**SUBJECT:** DIVISION CONFERENCE

**DATE:** October 8, 2019

1. There will be a **Division Conference on October 11, 2019 (Friday) to start at 8:00 A.M. at the Schools Division Office Hall A.** The following shall be taken: Important DepEd Issuances and Strategic Direction of the Division shall be treated.
2. The participants are the Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors, Public Schools District Supervisors, Section Chiefs, SEPS, EPS II, Administrative Officers, Elementary and Secondary School Heads.
3. A registration fee of Php 350.00 shall be collected from each participant to cover the Two (2) Snacks and Lunch for the conference, it shall be charged against Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.