



April 29, 2015

MEMORANDUM TO:

Chiefs, CID and SGOD
Education Program Supervisor
Public Schools District Supervisors
School Heads Concerned

RELEASED
 DepEd-Division Office of Catanduanes
RECORDS SECTION
 Date APR 29 2015
 Time 2:25 pm
 By [Signature]

Pursuant to the DepEd Memorandum No. 31, s. 2015 entitled **DepEd Requirements for the Issuance of School Site Special Patents in Accordance with the DENR Administrative Order No. 2015 – 01**, school heads of the identified school sites shall submit the requirements as provided in the said memorandum.

Identified School Sites

- | | | |
|---|---|------------|
| 1. Panganiban National High School | - | Panganiban |
| 2. Panganiban National High School (CAIC Comp.) | - | Panganiban |
| 3. Tambogñon National High School | - | Viga |
| 4. Tinago National High School | - | Viga |
| 5. San Jose National High School | - | Viga |
| 6. Antipolo National High School | - | Virac |
| 7. Calatagan High School | - | Virac |
| 8. Catanduanes National High School | - | Virac |
| 9. Manambrag National High School | - | San Andres |
| 10. Guinobatan Elementary School | - | Bato |
| 11. Marinawa Elementary School | - | Bato |

Requirements for the Issuance of School Site Special Patents

1. Historical background of possession or occupation;
2. Recent photographs showing the panoramic view of the area as well as adjacent areas, vicinity improvements introduced, buildings, landmarks, identifying features, settlements, if any: and
3. Certification of no pending land registration case application over the proposed area issued by the Regional Trial Court (RTC) or Land Registration Authority (LRA having Jurisdiction over the land.

The schools concerned are directed to submit the said requirements to the School Governance and Operation Division (SGOD) – Education Facilities **on or before May 6, 2015**.

Your preferential attention on this matter is earnestly requested.

[Signature]
NYMPHAD. GUEMO

Asst. Schools Division Superintendent

Officer – In - Charge *[Signature]*