



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



Memorandum

To : Chiefs (CID/SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

From : *[Signature]*
NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer In-Charge

Subject : DepEd Form 138

Date : July 28, 2015

RECEIVED
Division Office of Catanduanes
RECORDS SECTION

Date JUL 28 2015

Time 2:15 P.M.

By *[Signature]*

In line with the implementation of the Enhanced Basic Education Act of 2013, DepEd Order No. 8, s. 2015 Re: New Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program shall be implemented from Grade 1 to 10.

Since August 6-7 are scheduled for the First Quarterly Examinations and cards be distributed on time to the Parents, Schools have to start reproducing copies of DepEd Form 138 for Grades 1-10 and those implementing the Senior High School, chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.

For information and guidance.

Appendix

DepEd FORM 138

REPORT ON ATTENDANCE

	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
No. of school days											
No. of days present											
No. of days absent											

Republic of the Philippines
 Department of Education

 Region

 Division

 District

 School

Name: _____ Sex: _____
 Age: _____
 Grade: _____ Section: _____
 School Year: _____

Dear Parent:
 This report card shows the ability and progress your child has made in the different learning areas as well as his/her core values. The school welcomes you should you desire to know more about your child's progress.

PARENT / GUARDIAN'S SIGNATURE

1st Quarter _____
 2nd Quarter _____
 3rd Quarter _____
 4th Quarter _____

Teacher

Principal

Certificate of Transfer

Admitted to Grade: _____ Section: _____
 Eligibility for Admission to Grade: _____
 Approved: _____

Teacher

Principal

Cancellation of Eligibility to Transfer

Admitted in: _____
 Date: _____
 Principal

*Note: please include Mother Tongue in Gr. 1-3.
 Gr. 1 & 2 has no Science.*

Handwritten signature

REPORT ON LEARNER'S OBSERVED VALUES

REPORT ON LEARNING PROGRESS AND ACHIEVEMENT

Learning Areas	Quarter				Final Grade	Remarks
	1	2	3	4		
Filipino						
English						
Mathematics						
Science						
Araling Panlipunan (AP)						
Edukasyon sa Pagpapakatao (Esp)						
Edukasyong Pantahanan at Pangkabuhayan (EPP)						
MAPEH						
Music						
Arts						
PE						
Health						
General Average						

Descriptors
 Outstanding
 Very Satisfactory
 Satisfactory
 Fairly Satisfactory
 Did Not Meet Expectations

Grading Scale
 90-100
 85-89
 80-84
 75-79
 Below 75

Remarks
 Passed
 Passed
 Passed
 Passed
 Failed

Core Values	Behavior Statements	Quarter			
		1	2	3	4
1. Maka-Diyos	Expresses one's spiritual beliefs while respecting the spiritual beliefs of others Shows adherence to ethical principles by upholding truth Is sensitive to individual, social, and cultural differences				
2. Makatao	Demonstrates contributions toward solidarity Cares for the environment and utilizes resources wisely, judiciously, and economically				
3. Maka-kalikasan	Demonstrates pride in being a Filipino; exercises the rights and responsibilities of a Filipino citizen				
4. Maka-bansa	Demonstrates appropriate behavior in carrying out activities in the school, community, and country				

Marking
 AO
 SO
 RO
 NO

Non-numerical Rating
 Always Observed
 Sometimes Observed
 Rarely Observed
 Not Observed

Appendix B

REPORT ON ATTENDANCE

DepEd FORM 138

	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
No. of school days											
No. of days present											
No. of days absent											

Republic of the Philippines
Department of Education

Region _____

Division _____

District _____

School _____

Name: _____

Age: _____ Sex: _____

Grade: _____ Section: _____

School Year: _____

Track/ Strand: _____

Dear Parent:

This report card shows the ability and progress your child has made in the different learning areas as well as his/her core values. The school welcomes you should you desire to know more about your child's progress.

PARENT / GUARDIAN'S SIGNATURE _____

1st Quarter _____

2nd Quarter _____

3rd Quarter _____

4th Quarter _____

Principal _____

Certificate of Transfer

Admitted to Grade: _____ Section: _____

Eligibility for Admission to Grade: _____

Approved: _____

Principal _____

Teacher _____

Admitted in: _____

Date: _____

Cancellation of Eligibility to Transfer

Principal _____

Appendix B

REPORT ON LEARNING PROGRESS AND ACHIEVEMENT

First Semester

Subjects	Quarter				Semester Final Grade
	1	2	3	4	
Core Subjects					
Applied and Specialized Subjects					
General Average for the Semester					

Second Semester

Subjects	Quarter				Semester Final Grade
	1	2	3	4	
Core Subjects					
Applied and Specialized Subjects					
General Average for the Semester					

REPORT ON LEARNER'S OBSERVED VALUES

Core Values	Behavior Statements	Quarter			
		1	2	3	4
1. Maka-Diyos	Expresses one's spiritual beliefs while respecting the spiritual beliefs of others Shows adherence to ethical principles by upholding truth				
2. Makatao	Is sensitive to individual, social, and cultural differences Demonstrates contributions toward solidarity				
3. Maka-kalikasan	Cares for the environment and utilizes resources wisely, judiciously, and economically Demonstrates pride in being a Filipino; exercises the rights and responsibilities of a Filipino citizen				
4. Makabansa	Demonstrates appropriate behavior in carrying out activities in the school, community, and country				

Observed Values

- Marking
AO
SO
RO
NO
- Non-numerical Rating
Always Observed
Sometimes Observed
Rarely Observed
Not Observed

Learner Progress and Achievement

Descriptors	Grading Scale	Remarks
Outstanding	90-100	Passed
Very Satisfactory	85-89	Passed
Satisfactory	80-84	Passed
Fairly Satisfactory	75-79	Passed
Did Not Meet Expectations	Below 75	Failed