



Republic of the Philippines
Department of Education

14 JUN 2018

DepEd MEMORANDUM
 No. **108** s. 2018

**COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL
 VACATION PAY FOR SCHOOL YEAR 2017-2018**

To: Regional Directors
 Schools Division Superintendents
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This is to provide the field offices with a uniform basis for the **Computation of the Proportional Vacation Pay (PVP) for School Year (SY) 2017-2018** for all public elementary and secondary school teachers under the teacher's leave basis.

2. For SY 2017-2018, each of the teachers, who has rendered continuous service from June 5, 2017 to April 6, 2018 shall be entitled to **70 days total of PVP** from Summer and Christmas vacation days, computed as follows:

Total Number of days served	= 306 days
from June 5, 2017 to April 6, 2018	
Less: Number of Christmas vacation days earned	= <u>-12 days</u>
from December 22, 2017 to January 2, 2018	
Actual days served	= 294 days
Multiply factor	<u>x 0.238</u>
Total PVP earned from the number of Summer and Christmas vacation days	= 70 days
Less: Number of Christmas vacation days	= <u>-12 days</u>
Number of Summer vacation days earned	= 58 days
from April 7 to June 3, 2018	

3. Factor **0.238** shall be used for the computation of absences and PVP for SY 2017-2018. Below is the **derivation of factor 0.238**.

Number of Summer vacation days	= 58 days
Add: Number of Christmas vacation days	= <u>+12 days</u>
Total PVP (Summer and Christmas vacation days)	70 days
Divided by actual days served	= 294 days
Multiply factor	= 0.238

4. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
 Secretary

Reference:

DepEd Memorandum No. 97, s. 2017

To be indicated in the Perpetual Index
under the following subjects:

LEAVE
RULES AND REGULATIONS
SCHOOLS
SERVICE
TEACHERS

MCR, DM Computation of PVP for SY 2017-2018
0409-May 16, 2018

RELEASE

Division of Catanduanes

RECORDS SECTION

DATE: JUL 12 2018

TIME: 8:00 A.M.

Signature: *[Handwritten Signature]*

July 12, 2018

To: Public Schools District Supervisors
Secondary School Heads

For your information and guidance.

[Handwritten Signature]
SOGORRO V. DELA ROSA, CESO VI
Schools Division Superintendent