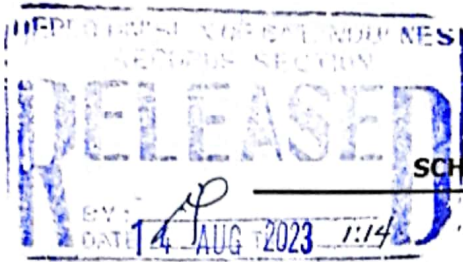




Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



August 10, 2023

DIVISION MEMORANDUM
OSDS-CID-DM-316 S. 2023

**DIVISION WORKSHOP ON THE ON THE QUALITY ASSURANCE AND
FINALIZATION OF DEVELOPED INCLUSIVE LESSON EXEMPLARS CUM
ASSESSMENT FOR LEARNERS WITH DISABILITY IN THE K TO 12 PROGRAM**

TO: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads
All concerns

1. In cognizant of DM No. 260, s. 2023, re: Division Workshop on the Development of Inclusive Lesson Exemplar cum Assessment for Learners with Disability in the K to 12 Program conducted by this Division through the Curriculum Implementation Division (CID), a follow-up activity, Phase II: Division Workshop on the Quality Assurance and Finalization of Inclusive Lesson Exemplar cum Assessment for Learners with Disability in the K to 12 Program shall be conducted on September 14 to 16, 2023 in Amenia Beach Resort, Palawig, San Andres, Catanduanesa.
2. The activity is a 3-day live-in workshop which aims to evaluate, edit, and finalize developed inclusive lesson exemplars cum Assessment for the Learners with Disability in the K to 12 Program based on the Guidelines and Standards of printed learning resources in the different learning areas along content, language, and delivery in an inclusive classroom.
3. Participants to this activity are the selected key teachers in the identified learning areas in grade 6 and 7, Special Education (SNED) teachers, and members of the Division Quality Assurance Team for SNED Program.
4. All participants are expected to arrive at the venue in the morning of September 14, 2023. Everyone is expected to be present for the entire duration of the activity and are willing to work beyond 5:00 in the afternoon. Participants are expected to have their laptop, extension cord and bring their pocket wifi.
5. Further, all participants are reminded to observe basic health protocols to protect the health, safety, and well-being of everyone. Face masks should always be worn, and hand sanitizers or alcohol should be kept on hand. Physical distancing measures shall always be observed.
6. Enclosed are the list of participants, working committees and the workshop matrix for reference.




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7. Since September 16, 2023 falls on a Saturday, a one and a half (1.5) day service credit shall be granted teacher participants and Compensatory Time-Off for school heads and supervisor
8. Travel and miscellaneous expenses of the participants who will participate in the workshop shall be charged against school MOOE, School SPED-PSF, or other local funds, while expenses for the board, lodging and training materials shall be charged against SDO-SPED Program Support Funds (PSF) subject to the usual accounting and auditing rules and regulations.
9. For information, dissemination, and compliance.


SOCORRO V. DELA ROSA
Schools Division Superintendent





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Enclosure to Div. Memo No. 316, s. 2023

**DIVISION WORKSHOP ON THE ON THE QUALITY ASSURANCE AND
 FINALIZATION OF DEVELOPED INCLUSIVE LESSON EXEMPLARS CUM
 ASSESSMENT FOR LEARNERS WITH DISABILITY IN THE K TO 12 PROGRAM**

September 14-16, 2023

Management Team

Executive Committee:

Socorro V. Dela Rosa Schools Division Superintendent
 Ma. Luisa T. Dela Rosa Assistant Schools Division Superintendent
 Romel G. Petajen Chief Education Supervisor, CID

LIST OF PARTICIPANTS

Cynthia T. Soneja, EPS
 Fe B. Mendoza, SP II

SDO-CID
 JMAMES SPED Center

No.	Name	Position	Learning Area	School/District
	Kay Writers			
	Elementary:			
1.	Cecille S. Alvea	SP 1	English-Editor	Rizal ES, San Andres East
2.	Job A. Samudio Jr	MT 1	Science -Editor	Catagbacan ES, San Andres West
3.	Mary Joe A. Tumala	SPET 2	Math-Editor	JMAMES SPED Center
4.	Mailene S. Maglaqui	SPET 2	Filipino-Editor	JMAMES SPED Center
	Secondary:			
5.	Catherine Lopez	T 1	English-Editor	CNHS
6.	Monica Tacorda	T 1	Filipino-Editor	CNHS
7.	Kathleen Joy C. Tuplano	T III	Science-Editor	Viga RDHS
8.	Domingo Tayam Jr	T I	Math-Editor	Baras RDHS
	Quality Assurance Team Members:			
9.	Chrystine S. Vesagas	T II	Evaluator	CNHS
10.	Liezl I. Manlangit	MT 1	Evaluator	Pangilao ES-San Miguel South
11.	Augusto R. Vargas	M T 2	Evaluator	VPES-SSES, Virac North
12.	Jupiter L. Torno	HT III	Evaluator	Carorian ES, Bato East
13.	John Anthony Romero	T III	evaluator/Lay-out Artist	CNHS
14.	Elmer V. Tabor Jr	T III	Evaluator/Lay-out Artist	CNHS
15.	Paul Xavier T. Tejerero	T III	Lay-out Artist	Bato Central ES, Bato East





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DIVISION WORKSHOP ON THE ON THE QUALITY ASSURANCE AND FINALIZATION OF DEVELOPED INCLUSIVE LESSON EXEMPLARS CUM ASSESSMENT FOR LEARNERS WITH DISABILITY IN THE K TO 12 PROGRAM

September 14-16, 2023

WORKSHOP MATRIX

TIME	DAY 1	DAY 2	DAY 3
7:30-8:30	REGISTRATION OF PARTICIPANTS	MOL	MOL
8:30-9:00	OPENING PROGRAM	Presentation of edited ILE by learning area	Presentation of evaluated ILE by learning area
9:00-10:00	PLENARY: Orientation on the Guidelines on Quality Assurance of Printed Learning Resources Speaker: Cynthia T. Soneja, EPS		
10:00-11:00	Evaluation of Printed Learning Resources John Anthony F. Romero, QA Member	Continuation of Workshop: Editing and evaluation, revision of ILE	Continuation of Workshop: evaluation/revision/finalization of ILE
11:00-12:00	• Break-out sessions by Learning Area		
12:00-1:00	LUNCH BREAK		
1:00-2:00	• Inventory of submitted Inclusive Lesson Exemplar • Assignment of task (editing)	Continuation of Workshop: Editing and evaluation of ILE	Continuation of Workshop: evaluation/revision/finalization of ILE • Inventory of finished outputs



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2:00-6:00	Workshop proper (editing of ILE by learning area)		4:00-4:30 CLOSURE
6:00-6:30	Wrap-up of the day's activities		
6:00-7:00	DINNER		
7:00-8:00	Extended workshop on evaluation of ILE	Extended workshop on the finalization of ILE	



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