

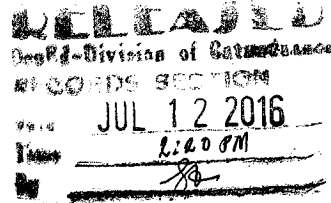


Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



DIVISION MEMORANDUM

No. 68, s. 2016



TO : SDO Chiefs
Education Program Supervisors I
Public Schools District Supervisors
Elementary/Secondary School Heads
SDO Unit Heads
Education Program Specialists II
Senior Education Program Specialists
Project Development Officers

By Authority of the SDS:

FROM: **BERNIE C. DESPABILADERO**
Assistant Schools Division Superintendent
Officer In-Charge

SUBJECT : **3rd REGULAR DIVISION MANCOM MEETING**

DATE : July 12, 2016

1. Corollary with the Opening of Classes for School Year 2016-2017, and to be updated with the recent DepEd guidelines and policies, this Office announces the 3rd Regular Division MANCOM Meeting on **July 20, 2016**, at Bato Rural Development High School from 8:00 a.m. to 5:00 p.m.
2. Expected participants are the following : SDO Chiefs, Education Program Supervisors I, Public Schools District Supervisors, Elementary/Secondary School Heads, SDO Unit Heads, Education Program Specialist II , Senior Education Program Specialists and Project Development Officers. No proxy shall be allowed.
3. A registration fee of Two Hundred Fifty Pesos (Php 250.00) shall be charged to cover 2 snacks and 1 lunch. The school heads of the implementing units shall pay the registration fee in cash for the issuance of official receipt. Travel, registration fee and incidental expenses shall be charged against school's MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate and wide dissemination of this Memorandum is earnestly enjoined.