

Clo Amy Cabreig



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



**DIVISION MEMORANDUM**

No. 67 s. 2016

**RELEASED**  
DepEd-Division of Catanduanes  
**RECORDS SECTION**  
Date JUL 12 2016  
Time 9:03 AM  
By [Signature]

TO : Public Schools District Supervisors  
Elementary and Secondary School Heads  
All concerned

FROM : *[Signature]*  
**SOCORRO V. DELA ROSA, CESO VI**  
Schools Division Superintendent

SUBJECT: **ONE-DAY CONFERENCE OF DISTRICT EPP COORDINATORS AND SCHOOL TLE COORDINATORS OR TLE DEPARTMENT HEADS**

DATE : June 8, 2016

1. Corollary to the objectives of extending assistance to the field along K to 12 BEP (EPP) and Senior High School (TVL) implementation and the attainment of quality education, this Office will hold a one-day conference of District EPP Coordinators and School TLE Coordinators or TLE Department Heads at a venue to be announced later on the following dates below:

- July 21, 2016 - 20 District EPP Coordinators
- July 22, 2016 - 43 Secondary School TLE Coordinators /TLE Department Heads

2. Participants are requested to bring the following:

- District EPP Coordinators –
  1. List of teachers handling Grade 4 and 5 EPP subjects who did not attend the Division K to 12 Mass Training.
- School TLE Coordinators -
  1. Updated list of Junior/Senior High School Teachers teaching TLE/TVL with NC and TMC
  2. List of TLE teachers handling not their major/minor
  3. SHS TVL Class Program and Teacher's Program

3. Travel expenses of participants are chargeable against school's MOOF, while meals are chargeable against Division HRFD Funds subject to the usual accounting and auditing rules and regulation.

4. Immediate dissemination of this memorandum is highly desired.

**LIST OF JUNIOR/SENIOR HIGH SCHOOL TEACHERS WITH NC AND TMC**

Secondary School: \_\_\_\_\_

SY 2016-2017

Name of Teacher	Qualification/Specialization (If NC Holder)	Intended Qualification/Specialization (If NOT NC Holder)	TMC
1.			
2.			
3.			

Note: Pls attach xerox copy of Certificate (if submitted already, pls disregard this note)

**LIST OF TLE TEACHERS HANDLING NOT THEIR MAJOR/MINOR**

Secondary School: \_\_\_\_\_

SY 2016-2017

Name of Teachers	Major/Minor (Course)	Subject/s Handled (not major/minor)
1.		
2.		
3.		
4.		

**LIST OF TEACHERS HANDLING EPP GRADE 4 and 5 SUBJECT  
WHO DID NOT ATTEND THE K TO 12 MASS TRAINING  
(Consolidated by District)**

District : \_\_\_\_\_

School	Name of Teachers



Republic of the Philippines

## Department of Education

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*Undersecretary for Curriculum and Instruction*

Unnumbered MEMORANDUM

July 7, 2016

### **SUBMISSION OF LIST OF TEACHERS FOR THE TECHVOC TRAINING PROGRAM**

To : Bureau Directors  
Regional Directors  
Schools Division Superintendents  
Heads, Public Secondary Schools

1. The Bureau of Curriculum Development (BCD) is tasked to develop the curriculum both for Junior High School (JHS) and Senior High School (SHS) Technical-Vocational-Livelihood (TVL) Track specializations. Part of ensuring an effective delivery of curriculum standards in public secondary schools, particularly on technical-vocational education, is through Trainers Methodology Training and Skills Training and Assessment for teachers of specialization subjects.
2. As a result of migration and updating of the competencies in some techvoc specializations and as additional specializations are being offered in SHS, teachers need to undergo enhancement training in order to keep up with the course requirements and training regulations. Likewise, the TM Training will equip these NC-holder teachers with appropriate skills and methodologies in facilitating learning and assessing student's performance.
3. For SY 2016-2017, the BCD will utilize the services of Technical Education and Skills Development Authority (TESDA)-accredited public techvoc secondary schools to deliver the said training programs. For planning and budgeting purposes, all the public secondary schools with techvoc specialization courses are requested to submit, copy furnished the regional and division offices, a detailed Inventory List of Techvoc Teachers with National Certifications and Skills Training Requirements using the attached form: (Attachment A) to [ma.nayve@deped.gov.ph](mailto:ma.nayve@deped.gov.ph).
4. The identified teachers are those holding plantilla positions and teaching specialization subjects either in JHS or SHS in public secondary schools nationwide.
5. The deadline for submission is on July 22, 2016.
6. Immediate dissemination and strict compliance to this Memorandum is directed.

**DINA S. OCAÑO**  
Undersecretary for Curriculum  
and Instruction

