



Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

November 20, 2023

DIVISION MEMORANDUM

No. 490 s. 2023

**DIVISION PERFORMANCE PLANNING AND COMMITMENT (PHASE I) OF THE
RPMS CYCLE OF ELEMENTARY AND SECONDARY SCHOOL HEADS**

To: Assistant Schools Division Superintendent
Public Schools District Supervisors/ In-Charge of the Districts
Public Elementary and Secondary School Heads
All others concerned

1. As stipulated in Regional Memorandum No. 50 s. 2023 re: Interim Guidelines on the Results-Based Performance Management System Philippine Professional Standards for School Heads (RPMS-PPSSH) SY 2023-2026, the Division Performance Planning and Commitment (Phase 1) of the RPMS cycle of elementary and secondary school heads shall be held simultaneously on December 5, 2023 by municipality.
2. The activity shall be spearheaded by the Public Schools District Supervisors and Incharge of the Districts in their respective areas. Participants are advised to bring laptop for the actual preparation of the OPCRf SY 2023-2024. No proxy shall be allowed.
3. To ensure submission of output, SDO personnel shall be assigned to monitor the said activity.
4. Meals, transportation and other incidental expenses is chargeable against local funds/school MOOE subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent