



Republic of the Philippines  
Department of Education  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES

October 24, 2023

DIVISION MEMORANDUM  
OSDS-SGOD-DM-443 s. 2023

**REITERATION ON THE CONDUCT OF 4<sup>TH</sup> NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)**


TO : Assistant Schools Division Superintendent  
Chief Education Supervisor, (CID and SGOD)  
All Public Schools District Supervisors  
All Elementary and Secondary School Heads  
All Elementary and Secondary School DRRM Coordinators  
All Others Concerned Officials and Personnel

1. In connection with the approved **OUPS Memorandum No. 2023-04-1668** and **NDRRMC Memorandum No. 090, s. 2023** | *Reiteration on the Scheduled Nationwide Simultaneous Earthquake Drill*, all offices are enjoined to participate in the conduct of the activity, with the schedule as follows:

Quarter	Date of Implementation	Time
4 <sup>th</sup> Quarter	09 November 2023	9:00 AM

2. School Implementation reports shall be submitted at the **SGOD Office** through the **Division DRRM Focal Person**. Division Guidelines for the submission of the report are attached. The School DRRM Coordinators shall also fill out this google form link [bit.ly/EarthQuakeDrillReport2023](https://bit.ly/EarthQuakeDrillReport2023) on the dates stated in the attached annexes.

3. For strict implementation and compliance.

  
**SOCORRO V. DELA ROSA, CEVO V**  
Schools Division Superintendent



Republic of the Philippines  
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**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**Annex A**

**Division Guidelines on the Submission of the 2023 Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Report**

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting Template (*Annex B*), to be signed by the corresponding School DRRM Coordinator and School Head.
2. As a way to minimize the use of papers and other school materials, please FOLLOW this reporting process:
  - Only the Monitoring and Reporting Template (*Annex B*) shall be submitted. Narrative reports are to be filed in the school as part of the MOVs of school activities under DRRM Programs.
  - NO NEED to submit the report with folders and printed cover pages.
  - Please use **8.5" x 13" paper**
3. Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Report Submission dates:

Quarter	Date of Submission	
4 <sup>th</sup> Quarter	Not later than <b>16 November 2023</b>	5:00 PM

4. Monitoring and Reporting Templates shall be submitted at the **SGOD Office** through the **DRRM Focal Person** on the date stated above. Also, to ensure fast tracking of reports, School DRRM Coordinators shall fill out the google form link: [bit.ly/EarthquakeDrillReport2023](https://bit.ly/EarthquakeDrillReport2023) on the dates stated above.



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Republic of the Philippines  
**Department of Education**  
OPERATIONS

OUOPS No. 2023-04- 1668  
**MEMORANDUM**

**FOR :** MINISTER, BASIC, HIGHER, AND TECHNICAL  
EDUCATION, BARMM  
ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL REGIONAL AND DIVISION DRRM COORDINATORS  
ALL PUBLIC SCHOOLS

**FROM :**   
ATTY/REVSEE A. ESCOBEDO  
Undersecretary for Operations

**SUBJECT :** Reiteration on the Schedule for the Conduct of CY 2023  
Quarterly Nationwide Simultaneous Earthquake Drill

**DATE :** February 22, 2023

In connection to the approved NDRRMC Memorandum No. 006, s. 2023 "Resumption of Face-to-face Conduct of Nationwide Simultaneous Earthquake Drill", offices across all levels of the Department and Schools are enjoined to participate in the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED), with schedule as follows:

Quarter	Date	Time
1 <sup>st</sup> Quarter	09 March 2023	2:00 PM
2 <sup>nd</sup> Quarter	08 June 2023	9:00 AM
3 <sup>rd</sup> Quarter	07 September 2023	2:00 PM
4 <sup>th</sup> Quarter	09 November 2023	9:00 AM

The nationwide COVID-19 cases have been relatively decreasing since February 2022, as reported by DOH's online COVID-19 Tracker. As a result, and in accordance with the updated Alert Level Systems for COVID-19 issued by the Inter-Agency Task Force for the Emerging Infectious Diseases (IATF-EID) on June 4, 2022, the traditional in-person NSED can now proceed. However, this is subject to the strict implementation of minimum health protocols such as but not limited to, social distancing and handwashing to ensure the safe and effective conduct of the NSED. All DepEd offices and schools responsible for implementing the drill will assign Safety and Health Officers to monitor and evaluate the adherence to these protocols throughout the exercise.

Office\_initials/MMDDYYYY

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To ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even in the midst of a pandemic, **Information, Education and Communication (IEC) campaign in NSED using distant means should be continuously intensified.** A copy of NSED materials can be accessed through <https://bit.ly/DepEdNSEd2023>.

In addition, **existing earthquake contingency plans of regional and division offices, and schools shall be updated** to incorporate mechanisms, and arrangements that are reflective of the current COVID-19 situation. To ensure minimum public health standards, the conduct of face-to-face NSED may be postponed or cancelled, or the methodology may be modified, if the IATF-EID decides to prohibit mass gatherings in any or all areas of the country due to certain circumstances.

For the post-NSED activities, self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED. The Office of Civil Defense (OCD) Exercise Evaluation Guide (EEG) can be used as a guide. The EEG can be accessed on the aforementioned link.

Proper documentation and post-activity evaluation of said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time, as indicated in Annex A. Also attached is the NDRRMC Memorandum No. 06, s. 2023, for your reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [drmmo@deped.gov.ph](mailto:drmmo@deped.gov.ph).

For information and appropriate action.

Office\_initials/MMDDYYYY

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