



Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES

13 October 2023

DIVISION MEMORANDUM  
No. 425 s. 2023

**COORDINATION MEETING WITH THE DISTRICT AND DIVISION TECHNICAL  
TEAM FOR DEPED COMPUTERIZATION PROGRAM(DCP)  
AND OTHER IT RELATED CONCERNS**

To : Assistant Schools Division Superintendent  
SDO Chiefs, Section/Unit Heads  
Public Schools District Supervisors  
Public Elementary and Secondary Schools Heads  
District/School ICT Coordinators  
All Others Concerned

1. Please be informed of the Coordination Meeting with the District and Selected ICT Coordinators for DepEd Computerization Program(DCP) and other IT related concerns on **October 20, 2023** (venue-TBA) with the following agenda:
  - a) Status of DCP packages in schools (per district)
  - b) Validation of FY 2022 DCP targets recipients
  - c) IT related programs/projects implemented in schools
  - d) Other IT related concerns (GS of schools, DepEd accounts & Adobe creative cloud licenses)
2. Enclosed are the List of Participants (Enclosure 1) and the Program of Activities (Enclosure 2).
3. Meals of the participants will be charged to DCP PSF Fund (SUB-ARO No. OSEC-5-23-3242 dated 7/20/2023 for FY 2023) while travel and other expenses related to this activity shall be charged to school MOOE subject to the usual accounting rules and regulations.
4. For information and compliance.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

OSDS-ICTU/jbm  
10/13/2023



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Enclosure No. 2

**PROGRAM OF ACTIVITIES**

<b>Time</b>	<b>Activities</b>	<b>In-Charge/Facilitator</b>
7:30 – 8:20	Arrival of Participants	Facilitator
8:21 – 9:00	Preliminaries/Opening Program	Facilitator
	Message	SDS/ASDS
9:01 – 10:00	ICT Updates (DCP, DepEd Accounts, School GS, and Adobe Creative Cloud Licenses)	ITO-I
10:01 – 12:00	Presentation of the Status of ICT Packages under DCP by District/Zone	District/School ICT Coordinator (Secondary)
12:01 – 1:00	<b>LUNCH BREAK</b>	
1:01 – 4:00	Continuation of the Presentation of the Status of ICT Packages under DCP by District/Zone	District/School ICT Coordinator (Elementary)
4:01 – 5:00	Clearing House/ Closing	Facilitator



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## Enclosure 1

## LIST OF PARTICIPANTS

No.	NAME	District/Zone	School/Office	Designation
1	JERICK MANLAGNIT	Virac	Calatagan HS	Team Leader for Zone 1 (Virac, San Andres)
2	JEROME TINDUGAN	Virac	Buyo IS	DCP Technical Team
3	EMIL T. ROJAS	Virac	CNHS	DCP Technical Team
4	ALVIN JOSEF SOLIVERES	San Andres	SAVS	DCP Technical Team
5	JEROME ALCANTARA	Gigmoto	Dororian NHS	Team Leader for Zone 2 (Baras, Bato, Gigmoto, San Miguel)
6	CATHERINE DE LEON	San Miguel	San Miguel RDHS	DCP Technical Team
7	LEO TUPLANO JR.	Baras	Baras RDHS	DCP Technical Team
8	RENE ROMERO	Bato	Bato RDHS	DCP Technical Team
9	MARK LESTER PADILLA	Bato	Cabugao IS	DCP Technical Team
10	RALPH DOLORES	Viga	San Jose NHS	Team Leader for Zone 3 (Bagamanoc, Viga, Panganiban)
11	JAYSON MOLINA	Bagamanoc	Bagamanoc RDHS	DCP Technical Team
12	JERSON J. PASUENGOS	Panganiban	Panganiban NHS-CAIC	DCP Technical Team
13	RENE SAMAR	Viga	Viga RDHS	DCP Technical Team
14	IAN ICARANOM	Caramoran	Caramoran SF	Team Leader for Zone 4 (Pandan, Caramoran)
15	VICENTE COMIDA	Pandan	Pandan CES	DCP Technical Team
16	LEONORA VILLAMARTIN	Bagamanoc North	San Vicente ES	District ICT Coordinator
17	RICHELLE BRAGAIS	Bagamanoc South	Bagamanoc CES	District ICT Coordinator
18	RHEA TATING	Baras North	San Miguel ES	District ICT Coordinator
19	LIEZL VARGAS	Baras South	Moning ES	District ICT Coordinator
20	PAUL XAVIER TEJERERO	Bato East	Bato Central ES	District ICT Coordinator
21	MARY GRACE TAYAM	Bato West	Marinawa ES	District ICT Coordinator
22	SHYNE BALLOY	Caramoran North	Caramoran CES	District ICT Coordinator
23	NESSIE FRONDOZO	Caramoran South	Datag CES	District ICT Coordinator
24	CHITO CARRANZA	Gigmoto	Sioron ES	District ICT Coordinator
25	REA CASTILLA	Pandan East	Baldoc ES	District ICT Coordinator
26	EMMA LYNN GIANAN	Pandan West	Oga ES	District ICT Coordinator
27	MARITES SOLANO	San Andres West	Cabcab CES	District ICT Coordinator
28	ROSA AUSTERO, JRA.	San Miguel North	Mabato CES	District ICT Coordinator
29	MARY ANN TINDUGAN	San Miguel South	San Juan ES	District ICT Coordinator
30	KRISTINE LIMPANGOG	Viga East	Buenavista ES	District ICT Coordinator
31	NELVIN VILLAMARTIN	Viga West	Rizal ES	District ICT Coordinator
32	JAKE SARMIENTO	Virac North	VPES	District ICT Coordinator
33	JOHN ALREY TIDON	Virac South	Cavinitan ES	District ICT Coordinator
34	RENZ D. REYES	Zone 1 (Virac, San Andres)	Antipolo NHS	District ICT Coordinator
35	LIZA M. JOSON	Zone 2 (San Miguel, Gigmoto)	Mabato NHS	District ICT Coordinator
36	RALPH A. DOLORES	Zone 3 (Viga, Panganiban, Bagamanoc)	San Jose NHS	District ICT Coordinator
37	SUZETTE CURVE	Panganiban	San Miguel ES	District ICT Coordinator
38	SARAH CHIONG	SDO-M&E		
39	JENNIFER B. METICA	SDO-ICTU		
40	LEMUEL VARGAS	SDO-ICTU		