

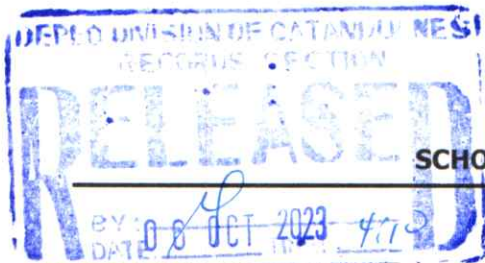


Republic of the Philippines

Department of Education

REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES



04 Oct 2023

DIVISION MEMORANDUM

No. 414 s. 2023

**CALL FOR NOMINATIONS FOR
MIDDLE MANAGERS CLASS (MMC) BATCH 33**

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors/In-Charge-of-the-Districts
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 460, s. 2023 titled *Call for Nominations for Middle Managers Class (MMC) Batch 33*, this Office, through the Personnel Development Committee, is now accepting interested applicants for the Public Management Development Program (PMDP) – **Middle Managers Class (MMC) Batch 33**, by the Development Academy of the Philippines (DAP), which is set to open on **January 11, 2024**.
2. Interested applicants must submit a Letter of Intent, addressed to the Schools Division Superintendent, and other required documents to the School Governance and Operations Division-Human Resource Development Section on or before **October 20, 2023**. Applicants' qualifications and documents shall be assessed by the Division Personnel Development Committee prior to submission of recommendation to the Region-HRDD.
3. Direct submission of applications to DAP/Central Office/Region is highly discouraged. Applicants must undergo Division PDC assessment before submission.
4. PMDP Forms for MMC can be downloaded here: <https://bit.ly/PMDPMMCFORMS>.
5. Enclosed in this memorandum are the following:
 - a. Regional Memorandum No. 460, s. 2023
 - b. List of Qualifications
 - c. List of Admission Requirements
 - d. Invitation Letter from DAP
6. For questions and clarifications, please contact Ms. Carol P. Gil, Senior Education Program Specialist, carol.gil001@deped.gov.ph, or Ms. Elizabeth S. Urbano, elizabeth.urbano@deped.gov.ph or hrd.ctd@deped.gov.ph, Education Program Specialist II of SGOD-HRD Section.
7. For information, dissemination, and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

DM _____-2023/CALL FOR NOMINATIONS FOR MIDDLE MANAGER CLASS (MMC) BATCH 33



San Roque, Virac, Catanduanes

052-8114063



catanduanes@deped.gov.ph



www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph



Republic of the Philippines
Department of Education
REGION V - BICOL



19 September 2023

REGIONAL MEMORANDUM
No. 460 s. 2023

**CALL FOR NOMINATIONS FOR MIDDLE MANAGERS CLASS (MMC)
BATCH 33**

To : Schools Division Superintendents
All Concerned

1. The Public Management Development Program (PMDP) is accepting nominations for its Middle Managers Class (Batch 33) which is set to open on **January 11, 2024**.
2. Interested applicants must submit scanned and hard copies of the required documents to the Human Resource Development Division (HRDD) and email it at hrdd.row@deped.gov.ph **on or before November 6, 2023** for evaluation and proper endorsement to the Central Office.
3. We highly discourage direct submission of applications to the DAP/DepEd Central Office.
4. The PMDP forms can be downloaded at <https://bit.ly/PMDPMMCFORMS>.
5. Attached are the List of Qualifications and Admission Requirements for reference.
6. For information, dissemination, and appropriate action.


GILBERT T. SADSAD
Regional Director

Encls: As stated
To be indicated in the Perpetual Index
under the following subjects:
SCHOLARSHIP
PROFESSIONAL DEVELOPMENT

HRDD/mde
9/19/2023



Regional Center Site, Rawis, Legazpi City 4500

0969 516 9555
region5@deped.gov.ph



PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM

THE NCCESDP INTER AGENCY STEERING COMMITTEE



CALL FOR NOMINATIONS



MIDDLE MANAGERS CLASS BATCH 33

QUALIFIED ARE



high-performing, high-potential Division Chiefs (SG 24), OIC Division Chiefs, or fast tracker specialists (SG 18 - SG 23)



with permanent employment in a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state universities and colleges



aged 50 years old or below



in good health

The Middle Managers Class (MMC) transforms accepted nominees into development-oriented, peak-performing and future-ready leaders preparatory to a post in the Philippine Career Executive Service.



12 MONTHS



IN-PERSON AND
ONLINE SESSIONS



FULL GOVERNMENT
SCHOLARSHIP

FOR MORE INFORMATION



(02) 8631-2128
(02) 86310921 local 125, 126, 127



0969-5867046



pmdp.admissions@dap.edu.ph



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Public Management Development Program

SCAN THIS QR CODE
TO BE DIRECTED
TO OUR WEBSITE.





PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM

Updated as of August 2023

MIDDLE MANAGERS CLASS

QUALIFICATIONS

- High-performing and high-potential Division Chief (SG 24) or those in equivalent positions who are in succession for 3rd level posts; designated OIC-Division Chiefs for at least a year or fast tracker specialists with SG 18 to SG 23.
- **50 years old or below** at the time of class opening
- Good health (no debilitating, chronic illnesses or serious health condition)
- Filipino citizenship
- Bachelor's Degree
- Nomination by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be endorsed by the Central Office*)
- Permanent employment status in a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Two (2) - year government service
- Very Satisfactory or Outstanding performance rating for the **past two years**
- No ongoing post-graduate studies at the time of the application
- No pending administrative and/or criminal case
- No habitual leave (max of 2 months/year, excluding maternity leave)
- Excellent communication skills (both oral and written)
- Agreement to the PMDP Letter of Conforme once accepted
- Agreement to render at least a year of service in his/her agency after completion of the Program through a Service Contract

ADMISSION REQUIREMENTS

REQUIREMENTS	TO BE ACCOMPLISHED BY:	TO BE SUBMITTED IN:
PMDP MMC Form A (Nomination Form)	Head of the Agency	<p>Original physical and digital copies</p> <p>Original physical copies must be submitted to: Development Academy of the Philippines Public Management Development Program DAP Building, San Miguel Avenue Ortigas Center, Pasig City, 1600 Attn: Angelica D. Ranas</p> <p>Please upload the documents via: http://bit.ly/pmdponlinesubmissionsMMC</p>
PMDP MMC Form B (Assessment by the Immediate Supervisor)	Immediate Supervisor of the Nominee	
PMDP MMC Form C (Agency Screening Certification)	HR / Scholarship Personnel / Administrative Officer	
PMDP Form D (Self-Declaration of Medical Illness/es)	Nominee	
PMDP Form E (Physician's Certification)	Physician from a Government or Private Hospital or the Nominee's Agency Clinic/Hospital	
Laboratory Results (Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (within the last 6 months at the time of application))		
CSC Form 212 Updated Personal Data Sheet	Nominee	
Certificate of No Pending Administrative/Criminal Case (Original Signed Copy)	HR Officer / Legal	
Certified True Copy of Transcript of Records (TOR from last school attended)	Nominee	
Nominee Certification Form	Nominee	
PMDP Letter of Conformance (To be submitted once accepted into the Program only)	Nominee and the Head of the Agency / Nominating Officer	

REQUIREMENTS	TO BE ACCOMPLISHED BY:	TO BE SUBMITTED IN:
Certified True Copy of CSC Form 33 (Appointment Paper)	Nominee / HR Officer	Digital Copies Only Please upload the documents via: http://bit.ly/pmdponlinesubmissionsMMC
Certified True Copy of Designation Order (If applicable)	Nominee	
Copy of IPCR with Adjectival Rating for the past two (2) years (2022 and 2023)	<ul style="list-style-type: none"> • HR Officer <i>Note: In case of unavailability, a certification from the HR must be submitted</i>	
Copy of NSO/PSA-issued Birth Certificate	Nominee	
Certified True Copy of Organizational Chart (reflecting the applicant's name/position/level)	Nominee / HR Officer	

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCFORMS>

FOR MORE INFORMATION



(02) 8631-2126
(02) 8631-0921 local 125, 126, 127



0969-5867036



pmdp.admissions@dap.edu.ph



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Public Management Development Program



development academy of the philippines

The National Productivity Organization

September 08, 2023

DR. GILBERT T. SADSAD
Regional Director
Department of Education - Region V
Rawis, Legazpi City

Dear **Regional Director Sadsad**:

Greetings from the Development Academy of the Philippines (DAP)!

The Public Management Development Program, by law the National Government's Career Executive Service Development Program (NGCESDP) continues the search for high-performing and high-potential government personnel to formally train for the Career Executive Service, in support of the Philippine Development Plan 2023-2028. We now call for nominations to two classes opening early 2024:

Classes	Opening Date	Deadline of Nominations
Middle Managers Class (MMC) Batch 33	January 11, 2024	November 17, 2023
Senior Executives Class (SEC) Batch 13	February 19, 2024	December 1, 2023

The MMC is for Division Chiefs (SG 24) or those in equivalent positions, 50 years old and below while the SEC is for incumbents of directorship positions (SG 25 up) 55 years and below. Designated OIC-Division Chiefs and OIC Directors for at least a year are also eligible for nomination. For the MMC, the Program can also accept fast tracker specialists (SG 18-23). For both classes, nominees must be in good health. More details on the qualifications and admission requirements are in the attached.


The PMDP training is held in-person in our conference center in Tagaytay City. The MMC is 12-months in duration with 6 months in residency while the SEC is for 50 days spread over 10 months. DAP offers a Master in Development Management and a Diploma in Development Management for completion of the two classes, respectively.

As set by the NGCESDP Steering Committee, PMDP's oversight body, accepted nominees should be relieved of their official duties and be considered on study leave while on training as PMDP is a special scholarship of the national government.

For inquiries, feel free to contact Ms. Desiree Grace D. Distajo, PMDP Project Manager for Recruitment at 0969-586-7046 or via email at pmdp.admissions@dap.edu.ph.

Thank you and we look forward to receiving the nominations from your agency!

Very truly yours,


ATTY. ENGELBERT C. CARONAN, JR., MNSA
President and CEO

Attachments:

Call for Nominations (MMC and SEC)
List of admission requirements and qualifications (MMC and SEC)