



Republic of the Philippines  
**Department of Education**  
 Region V – Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**RELEASED**

DepEd, Division of Catanduanes

RECORDS SECTION

Date: MAR 10 2020

Time: 10:20

Signature: \_\_\_\_\_

**DIVISION MEMORANDUM**

OSDS-ICTU-DM- 99 S. 2020

**TO :** Assistant Schools Division Superintendent  
 SDO Chiefs & Staffs  
 Education Program Supervisors  
 Public Schools District Supervisors  
 SDO Personnel  
 All other concerned

**FROM :** DANILO E. DESPI  
 Schools Division Superintendent

**SUBJECT :** REQUEST FOR ASSISTANCE DURING THE DITO TELECOMMUNITY CORPORATION, HUAWEI TECHNOLOGIES PHILIPPINES, INC AND ZTE PHILIPPINES, INC. TECHNICAL SITE SURVEYS

**DATE :** March 10, 2020

Attached is the QUA MEMO No. 14-0220-0645 dated February 12, 2020 in relation to the initial phase implementation of Department of Education's connectivity project which involves a Technical Site Survey to the following identified schools in our Division:

1	DepEd 1859	Baño ES (Virac)	113354	124.158913	13.547918	PH0500297	SLZ	Bicol Region (Region V)
2	DepEd 1916	Cagnaray ES(Bato)	113185	124.345634	13.614828	PH0500283	SLZ	Bicol Region (Region V)
3	DepEd 1920	Calebrigan ES(Virac)	113336	124.173333	13.586444	PH0500125	SLZ	Bicol Region (Region V)
4	DepEd 1935	Catamban ES(Pandan)	113295	124.168855	14.045894	PH0500428	SLZ	Bicol Region (Region V)
5	DepEd 1946	Danicop ES(Virac)	113338	124.22242	13.582464	PH0500128	SLZ	Bicol Region (Region V)
6	DepEd 1951	Datag CES(Caramoran)	113217	124.1371	13.882235	PH0500415	SLZ	Bicol Region (Region V)
7	DepEd 1961	Dugui Wala ES(Virac)	113341	124.154732	13.657432	PH0500506	SLZ	Bicol Region (Region V)
8	DepEd 1985	Hinipaan ES(Bagamanoc)	113156	124.285053	13.969266	PH0500410	SLZ	Bicol Region (Region V)
9	DepEd 2005	Lourdes ES(Pandan)	113228	124.205589	14.077307	PH0500521	SLZ	Bicol Region (Region V)
10	DepEd 2020	Manambrag ES(San Andres)	113278	124.109462	13.730833	PH0500363	SLZ	Bicol Region (Region V)
11	DepEd 2059	Pananaogan ES (Bato)	174018	124.319525	13.567534	PH0500412	SLZ	Bicol Region (Region V)
12	DepEd 2061	Paniquihan ES(Baras)	113177	124.361866	13.672321	PH0500424	SLZ	Bicol Region (Region V)
13	DepEd 2099	San Isidro Village ES (Virac)	174006	124.214628	13.577854	PH0500107	SLZ	Bicol Region (Region V)
14	DepEd 2105	San Marcos ES(San Miguel)	113295	124.300856	13.641184	PH0500436	SLZ	Bicol Region (Region V)
15	DepEd 2112	San Roque ES(Viga)	113330	124.302245	13.874868	PH0500439	SLZ	Bicol Region (Region V)
16	DepEd 2135	Taytay ES(Virac)	113351	124.238947	13.583235	PH0500109	SLZ	Bicol Region (Region V)
17	DepEd 2161	Valencia ES(Virac)	113372	124.193431	13.584998	PH0500127	SLZ	Bicol Region (Region V)
18	DepEd 2162	Virac PES(Virac)	113352	124.228254	13.582818	PH0500108	SLZ	Bicol Region (Region V)

The Technical Site Surveys are scheduled to be conducted on **January 7 to June 30, 2020 from 8:00 to 6:00 pm**. The aforementioned partners have provided the names and contact numbers of their authorized personnel involved in the survey.

As such, school principals, heads and teachers-in-charge are hereby enjoined to provide access and to allow the authorized personnel inside DepEd facilities and provide them with the necessary assistance for them to complete the Technical Site Surveys.

For queries, Technical Assistance and additional information, please visit the ICT Unit Office or you may contact CP# 09291383262 or email at [ictunit.ctd@deped.gov.ph](mailto:ictunit.ctd@deped.gov.ph).

03592  
MAR 17 2020



QUANMEMO140220-0645  
Transmittable File Copy  
www.deped.gov.ph

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO** 14-0220-0645  
**MEMORANDUM**  
12 February 2020

DEPARTMENT OF EDUCATION  
REGIONAL OFFICE  
RAVIS, LEGAZPI CITY  
MAR 02 2020  
RECEIVED BY: [Signature]

**For:** Regional Directors  
Regional IT Officers  
Schools Division Superintendents  
Division IT Officers

**Subject:** REQUEST FOR ASSISTANCE DURING THE DITO  
TELECOMMUNITY CORPORATION, HUAWEI TECHNOLOGIES  
PHILIPPINES, INC. AND ZTE PHILIPPINES, INC. TECHNICAL  
SITE SURVEYS

The Office of the Undersecretary for Administration (OUA) in partnership with DITO Telecommunity Corporation, Huawei Technologies Philippines, Inc., and ZTE Philippines, Inc. will be implementing the initial phase of the Department of Education's connectivity project. The initial phase involves a Technical Site Survey which will cover the following activities:

1. **Site Location**
  - a. Determine the most appropriate location for equipment and antenna systems on the building and/or lot side.
2. **Access**
  - a. Check the easiest site access route for equipment deliveries, installation, and maintenance activities.
  - b. If the proposed location is on a rooftop, check the status and routes for rooftop access.
3. **Site Details and Data Gathering**
  - a. Determine the complete site address for the implementation team's reference.
  - b. Get accurate site coordinates (longitude/latitude) for planning and implementation purposes.
  - c. Verify and check the best location for equipment and antenna systems.
  - d. Determine the measurement of possible lease area which is required in the lease agreement.

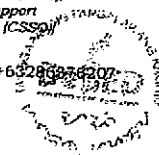


**Office of the Undersecretary for Administration (OUA)**

Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMS), Bureau of Learner Support Services (BLSS), Baytulo Teachers' Camp (BTC), Central Security & Safety Office (CSSO)

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +63286337203, +63286337207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

DEPARTMENT OF EDUCATION  
RECEIVED  
MAR 17 2020



- e. Check the power supply status if it is sufficient or will require a power upgrade based on the given requirements.
- f. Check for the transmission information and telecommunication infrastructure capacity of the building (i.e. fiber and/or copper cables), cable routes, and access points for the equipment.
- g. Record the site contact name and phone number for further coordination.

**4. Documentation**

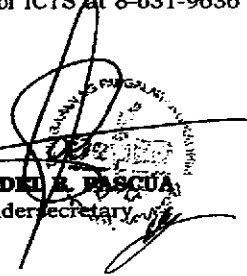
- a. Take photos of the building and lot site which will be used as a reference for the proposed equipment location and antenna systems.
- b. Get 360degree panoramic views for planning purposes.
- c. Get photos of the site access road to the main road for the implementation team.
- d. Determine the location of available power supply and check if there is a need to upgrade this based on the given power requirements.
- e. Determine the cable routes for the fiber cable connections on site.

The Technical Site Surveys are scheduled to be conducted on **January 7 to June 30, 2020** from **8:00 am to 6:00 pm**. The aforementioned partners have provided the names and contact numbers of their authorized personnel involved in the survey. A **complete** list of schools included in the survey is attached for your reference.

As such, school principals, heads, and teachers-in-charge are hereby enjoined to provide access and to allow the authorized personnel inside DepEd facilities and provide them with the necessary assistance for them to complete the Technical Site Surveys.

For inquiries, please contact **Joanna Marasigan** of ICTS at 8-631-9636 or [joanna.marasigan@deped.gov.ph](mailto:joanna.marasigan@deped.gov.ph).

For immediate and appropriate action.

  
**ALAIN DELA PASCUA**  
 Undersecretary

DEPARTMENT OF EDUCATION  
 REGIONAL OFFICE NO. 1  
 RAJAHMANSINGH AVENUE, LEGAZPI CITY  
**MAR 06 2020**  
 RELEASED BY:



March 6, 2020

TO : SCHOOLS DIVISION SUPERINTENDENTS

For information and appropriate action.

007852

  
**GILBERT T. SADSAD**  
 Regional Director

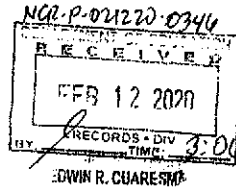
Reference No. M: - \_\_\_\_\_  
 ORD/ICTU/SBJR

February 04, 2020

Attention: **Usec. Alain Del B. Pascua**  
Undersecretary for Administration  
Department of Education

Dear Sir:

This has due reference to the Memorandum of Agreement between Department of Education and Dito Telecommunity Corporation for the use of DepEd facilities for Dito's network roll-out. May we request for the approval of Access Permit for **DITO TELECOMMUNITY CORPORATION, HUAWEI TECHNOLOGIES PHILIPPINES, INC., ZTE PHILIPPINES, INC. and NOKIA SHANGHAI BELL PHILIPPINES, INC.** accredited partner's personnel to do Technical Site Survey.



**DITO**  
TELECOMMUNITY



CLAIM NO 14-0020-0645  
To authenticate this document  
please scan the QR Code

Below are the details that we need to acquire during our Technical Site Survey Activities:

1. **Site Location**
  - a. We will determine the most appropriate location of our equipment and antenna systems on the building and/or lot site.
2. **Access**
  - a. We need to check the easiest site access route for equipment deliveries, installation, and maintenance activities.
  - b. If the proposed location is on rooftop, we need to check the status and routes to our rooftop access.
3. **Site Details and Data Gathering**
  - a. We need to determine the complete site address for implementation's team reference.
  - b. Get the accurate site Coordinates (longitude/latitude) for planning and implementation purposes.
  - c. We need to verify and check the best location of our equipment and antenna systems.
  - d. We will determine the measurement of possible lease area which is required on the lease agreement.
  - e. We will check the Power supply status, if it is sufficient or will require power upgrade based on our requirements.
  - f. We will check for the Transmission Information, Telecommunications infrastructure capacity in the building (i.e. fiber and/or copper cable), cable routes and access points going to our equipment.
  - g. We need to record the Site contact name and phone number for further coordination.
4. **Picture Taking**
  - a. We need to take photos of the building and lot site, which will be used for the proposed equipment location and antenna systems.
  - b. We need to get 360deg panoramic view for planning purposes.
  - c. We need to get the photos of Site access road to main road for our implementations team.
  - d. We also need to determine the location of power supply, and check if it needs an upgrade based on our power requirements.
  - e. We need to determine the cable routes of our fiber cables connection on site.

Date: February 10 – June 30, 2020  
Time: 8:00AM – 6:00PM

Rest assured that we will exert best efforts to ensure no or minimal inconvenience on your part while we undertake the said activities.

Should you have further queries, please feel free to communicate with our authorized representative below:

1. Edwin Dimanlig, 0917 777 7009
2. Bryan Gaspar, 0917 512 1175

Please see attached list of sites and personnel for your information and reference.

Hope this merits your approval,

Sincerely yours,

**MGen. Rodolfo B. Santiago (Ret.)**  
Chief Technology Officer  
Dito Telecommunity Corporation

QA-10-02-1882  
12 FEB 2020 4:35 pm

*Sinui*

11th Floor, Udenna Tower, Rizal Drive cor 4th Ave., Bonifacio Global City,  
Taguig City 1634 Philippines Tel. No.; +63 2 4034007