



Republic of the Philippines  
Department of Education  
Region V(Bicol)

**SCHOOLS DIVISION OFFICE OF CATANDUANES**

Virac, Catanduanes

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RELEASED

**DIVISION MEMORANDUM**

No. 98 s. 2019

DepEd, Division of Catanduanes

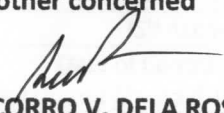
RECORDS SECTION

Date MAR 25 2019

Time: 11:00 AM

Initial/Signature [Signature]

**TO:** CID & SGOD Chiefs  
SDO Section/Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Designated School ICT Coordinators  
All other concerned

**FROM:**   
SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

**SUBJECT:** DepEd Internet Connectivity Program (DICP) Utilization

**DATE:** March 25, 2019

**DepEd Internet Connectivity Program(DICP)** is one of the special programs or activities in DepEd which is already incorporated in the regular school MOOE budget starting 2016 (*DepEd Order No. 13, s. 2016*).

In connection to this, this Office would like to request the school heads to allocate budget for internet expenses, which will be determined by the school head and designated ICT Coordinators for the accomplishment of online reports and other IT related works that needs internet connectivity. Be reminded also that the allocation for DICP funds must be identified/reflected in the approved SIP for implementation in the current year and as specifically determined in the Annual Implementation Plan (AIP) of the school. Compliance with the existing budgeting, accounting, procurement and auditing rules & regulations must be observed.

To monitor and ensure the proper utilization of said funds, you are hereby advised to accomplish the attached form (*Enclosure 1-School Internet Subscription Inventory*) on **April 5, 2019** and to be submitted at SDO-IT Section c/o Jennifer B. Metica (ITO-I).

For information, guidance and compliance.

(Enclosure 1)

### SCHOOL INTERNET SUBSCRIPTION INVENTORY

As of March, 2019

Please check if the school has:

\_\_\_\_\_ Existing School Internet Subscription (Pls. fill-up Form A)

\_\_\_\_\_ No Existing School Internet Subscription (Pls. fill-up Form B)

#### FORM A

School Name	
School Address	
School Head	
School ICT Coordinator	
School Property Custodian	
Name of Internet Service Provider (ISP)	Globe ___ Smart ___ Others(pls. Specify) _____
Business Package/Plan/Prepaid/Pocket Wifi/Broadband	
ISP Account/s No.(Plan-Postpaid)	_____
Wifi Pocket No. (Prepaid)	_____
ISP Account/s Name	
Date of Contract(Postpaid)	_____
Date Purchased (Prepaid/Pocket Wifi)	_____
No. of Accounts Maintained(Plan)	_____
No. of Prepaid/Wifi Pocket	_____
Actual Monthly Subscription Fee(Plan)	
Actual Monthly Load (Prepaid/Wifi Pocket)	
Source of Fund	
Type of Internet Connection	Wired _____ Wireless _____
Signal Strength (Fast/Slow/Poor/No signal)	
No. of users/connections	
Actual Use(Internet Connectivity)	Office Reporting _____ Classroom Instruction _____ Other use (pls.specify) _____

#### FORM B

School Name	
School Address	
School Head	
School ICT Coordinator	
School Property Custodian	
Name of available Internet Service Provider (ISP)- Globe/Smart	
Signal Strength(Fast/Slow/Poor/No signal)	
Reason/s (no internet subscription)	

Prepared by:

\_\_\_\_\_  
School ICT Coordinator

NOTED:

\_\_\_\_\_  
School Head